

WORKSOP TOWN BOARD (WORKSOP TOGETHER) APPLICATION FORM

Background

Be part of the change—join Worksop Town Board (Worksop Together) and help shape the future of our community!

Town Boards put local people at the centre of defining their town's future, with responsibility for developing their Regeneration Plan – in partnership with the local authority, to deliver the strategic objectives of the Programme.

By utilising community consultations, the Board should generate and create a vision for the future of the area and set out a pathway to deliver that over the course of the 10-year programme (and beyond).

We welcome expressions of interest onto our board from Worksop Residents, Worksop Businesses, younger people, and minority ethnic community members.

If you would like to discuss please contact the Chair, Andria Birch via email andria.birch@bcvs.org.uk copying in growthandenterprise@bassetlaw.gov.uk

Membership

The Board of Directors includes both voting and non-voting members.

Board members hold responsibility for the development of the Regeneration Plan and monitoring the delivery of initiatives within the Plan. This also involves:

- Mandatory attendance of four board meetings a year,
- Attendance of any required additional meetings
- Active email correspondence.

The attendance policy allows for removal if three consecutive meetings are missed. Please note, no substitutions are allowed.

Candidate Considerations

Board member roles require a time and energy commitment that should not be underestimated. Candidates are urged to consider the ways they will contribute to the development of the Regeneration Plan and Neighbourhood Fund Board.

Time Considerations

Meetings:

- Board Meetings – Mandatory meetings quarterly, with supplementary meetings when needed – an estimated 5 hours per month should be factored in to cover meeting attendance, reading papers, and commenting on documents.
- Committee Work (generally by email)

Resources available to prospective members:

- Outline Documents: Plan for Neighbourhood Prospectus and Tools – from the Government Ministry of Housing, Communities and Local Government

Application for Worksop Town Board (Worksop Together) membership

Individual applicants:

If you are an **individual**, please complete the table below indicating why you would like to be considered and what you will bring to the role in no more than 500 words.

Name	
Current Occupation	
What will you bring to the role? (max 500 words)	
Contact Details	
<u>Address</u>	
<i>Telephone</i>	
<i>E-mail</i>	
<u>Declaration if successful, I will be able to and agree to:</u> <ul style="list-style-type: none"> <input type="radio"/> Mandatory attendance of four board meetings a year <input type="radio"/> Attendance of any required additional meetings <input type="radio"/> Active email correspondence 	
Signature:	
Print Name:	

Business Applications Only:

If you are representing an **organisation**, please complete the table below indicating why you would like to be considered and what you will bring to the role in no more than 500 words.

Organisation Name	
Current Occupation/Job Title	
What will your organisation bring to the role? (max 500 words)	
Contact Details	
<u>Organisation Address</u>	
Telephone	
E-mail	
<p><u>Declaration if successful, I will be able to and agree to:</u></p> <ul style="list-style-type: none"> <input type="radio"/> Mandatory attendance of four board meetings a year <input type="radio"/> Attendance of any required additional meetings <input type="radio"/> Active email correspondence <p>Signature:</p> <p>Print Name:</p>	

Successful applicants will be invited to attend an informal discussion with board members prior to being appointed. Please submit application form via email to growthandenterprise@bassetlaw.gov.uk by 5pm on the 6th August 2025.

“Privacy Notice

The Neighbourhood Board is a partnership initiative supported by Bassetlaw District Council, which acts as the accountable body for the UK Government’s Plan for Neighbourhoods programme. Bassetlaw District Council is the data controller for the personal data collected in course of the Board’s activities.

Personal data is collected to manage your application as a candidate and involvement as a member of the Board, facilitate communication and coordination of the Board activities, ensure transparency and accountability in the governance of the regeneration plan, comply with reporting requirements to the Department for Levelling Up, Housing and Communities (DLUHC).

We collect the following information: full name, current occupation, postal address, telephone, email address. The data may be shared with Department for Levelling Up, Housing and Communities, other Board members.

We will not share your data with any third parties for marketing purposes nor use your data for purposes other than those stated in this notice unless specifically required by law.

Please, refer to our Privacy Information page if you want to know more about how we process personal data: www.bassetlaw.gov.uk/about-us/data-protection/data-protection-and-your-rights/”

(End)