

Fees and Charges

SCHEDULE 2023/24



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —



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Foreword

This is a schedule of fees & charges effective from 01/04/2023-31/03/2024*

The schedule contains fees that are 'Discretionary', that is the fee/charge has been set and agreed locally; and fees that are 'Statutory', that is, fee/charge is prescribed by Government and therefore cannot be determined locally.

Note although some fees & charges will come under legislation, we still have the discretion to determine the amount to charge locally. These are therefore 'Discretionary'.

All Discretionary fees & charges are set in accordance with the Council's Charging Policy.

*Unless otherwise stated in schedule.

NEW FEES EFFECTIVE AS OF APRIL 1ST 2023 - DISCRETIONARY

DIRECTORATE OF CORPORATE RESOURCES

Not subject to VAT unless stated in the end column

	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
PROPERTY FEES AND CHARGES				
Leasehold assignments/extension (RTB) fee	N/A	225.00	Inc VAT	SR
Requests to release or modify restrictive covenants	N/A	625.00	Inc VAT	SR
Compound Licence	N/A	525.00	Inc VAT	SR

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
BUILDING CONTROL				
SMALL DOMESTIC BUILDINGS & EXTENSIONS:				
Extension or loft conversion exceeding 40m2 but less than 60m2:				
Full Plans Application: Plan Charge	N/A	196.00	Inc VAT	SR
Full Plans Application: Inspection Charge	N/A	563.00	Inc VAT	SR
Building Notice Charge	N/A	759.00	Inc VAT	SR
Regularisation/Reversion Fee *	N/A	950.00		O
Conversion to form one unit of independent living accommodation				
Full Plans Application: Plan Charge	N/A	196.00	Inc VAT	SR
Full Plans Application: Inspection Charge	N/A	484.00	Inc VAT	SR
Building Notice Charge	N/A	680.00	Inc VAT	SR
Regularisation/Reversion Fee *	N/A	850.00		O

* Regularisation: Retrospective application, where unauthorised building work has been carried out on or after 11th November 1985.

* Reversion: Where an Initial Notice has been cancelled and control has reverted from an Approved Inspector to the Council.

VAT Code KEY: O = Outside the Scope; E = Exempt; Z = Zero which are all 0% VAT; SR = Standard Rated 20% VAT

DIRECTORATE OF CHIEF EXECUTIVE**HUMAN RESOURCES****DISCRETIONARY**

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
HUMAN RESOURCES					
Administration Charge Trade Union Subscriptions through payroll (Unison Only)	1.50%	1.50%	1.50%	Plus VAT	SR

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DIRECTORATE OF CORPORATE RESOURCES

CORPORATE SERVICES

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
ANTI SOCIAL BEHAVIOUR				
Fixed Penalty Notice (statutory limit of £100)	100.00	100.00	100.00	O

ELECTIONS - NON-STATUTORY

Certificate of Residence	Free	Free	Free	O
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LEGAL FEES NON-STATUTORY :

- Deed of Easement	380.00	395.00	415.00	Inc VAT	SR
- Deed of Variation / Rectification	190.00	198.00	208.00	Inc VAT	SR
- Notice of Assignment per Document	75.00	78.00	82.00	Inc VAT	SR
- Licence to Assign:					
To approve	264.00	275.00	289.00	Inc VAT	SR
To prepare	325.00	340.00	357.00	Inc VAT	SR
- Deeds Release	74.00	77.00	81.00	Inc VAT	SR
- Replying to Leasehold Enquiries	104.00	108.00	114.00	Inc VAT	SR
- Letter of Postponement	104.00	108.00	114.00	Inc VAT	SR
- Mortgage Redemption	104.00	108.00	114.00	Inc VAT	SR
- Repayment of Discount	133.00	138.00	145.00	Inc VAT	SR
- Section 38 Agreement	569.00	592.00	622.00	Inc VAT	SR
- Section 278 Agreement (including Bond)	569.00	592.00	622.00	Inc VAT	SR
- Deed of Covenant, Purchase of Council Property	74.00	77.00	81.00	Inc VAT	SR
- Deed of Covenant, Purchase of Public Open Space	758.00	788.00	828.00	Inc VAT	SR
- Auction Sales (per sale)	629.00	654.00	687.00	Inc VAT	SR
To approve and prepare S106 Agreement **	6%	6%	6%		O

** Capped at £5,000 per agreement

LICENCES - NON-STATUTORY

Acupuncture, Tattooing, Ear Piercing & Electrolysis					
Premises	150.00	156.00	164.00		O
Person	61.00	63.00	66.00		O
Laser intense pulse light treatment					
Premises	166.00	173.00	182.00		O
Person	44.00	46.00	49.00		O

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DIRECTORATE OF CORPORATE RESOURCES

CORPORATE SERVICES

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
LICENCES - NON-STATUTORY					
Massage/Special Treatment					
Annual	166.00	173.00	182.00		O
Additional Registration	44.00	46.00	49.00		O
Other Treatments - Saunas, Sunbeds etc.					
Annual	118.00	123.00	129.00		O
Roadside Catering					
New	593.00	617.00	648.00		O
Renewal - Annual Consent	322.00	335.00	352.00		O
Promotional Pitches Daily Rates: Moved from Regeneration					
Monday to Friday	70.00	73.00	77.00	Plus VAT	SR
Saturday and Sunday	81.00	84.00	88.00	Plus VAT	SR
Monday to Friday with a trailer (Std)	87.00	90.00	95.00	Plus VAT	SR
Saturday and Sunday with a trailer (Std)	98.00	102.00	107.00	Plus VAT	SR
Monday to Friday with a trailer (Large)	120.00	125.00	131.00	Plus VAT	SR
Saturday and Sunday with a trailer (Large)	141.00	147.00	155.00	Plus VAT	SR
Discount Long Term hire of a pitch (6 months or more)	20%	20%	20%	Plus VAT	SR
Cleaning Charge	54.00	56.00	59.00	Plus VAT	SR
Street Trading					
Consent Fee - per day	19.00	20.00	21.00		O
Temp Café Pavement Licence (Max under statute £100)	100.00	100.00	100.00		O
Dangerous Wild Animals	186.00	193.00	203.00		O
Greyhound Racetrack Welfare	118.00	123.00	129.00		O
Sex Establishment					
Annual	3,895.00	4,050.00	4,253.00		O
Transfer	2,410.00	2,505.00	2,630.00		O
Variation	3,895.00	4,050.00	4,253.00		O
Scrap Metal Dealers (replaces Motor Salvage Operators)					
Site Licence - Grant (3 years)	336.00	350.00	368.00		O
Site Licence - Renewal (3 years)	276.00	287.00	301.00		O
Collectors Licence - Grant/Renewal (3 years)	119.00	124.00	130.00		O
Variation (change of licence type)					
Collectors to Site	241.00	251.00	264.00		O
Site to Collectors	57.00	59.50	63.00		O
Other	42.00	44.00	46.00		O
Zoo (5 Years)	406.00	422.00	443.00		O
Pleasure Boats	82.00	85.00	89.00		O
(Plus Boat Inspectors Fee)					
Park Homes Fees					
Initial Application Fee	646.00	646.00	646.00		O
Application Fee Per Pitch	10.00	10.00	10.00		O
Annual Fee Per Pitch	16.00	16.00	16.00		O
Transfer/Amendment (Basic)	199.00	199.00	199.00		O
Transfer/Amendment (Complex)	288.00	288.00	288.00		O
Deposit of Site Rules	147.00	147.00	147.00		O
Fit and Proper Person Assessment	365.00	365.00	365.00		O
Condition Fee (per condition on FPPA)	89.00	89.00	89.00		O

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
LICENCES - NON-STATUTORY				
Dog Breeding				
Application Fee - New Application	337.00	350.00	368.00	O
Application Fee - Renewal	238.00	248.00	260.00	O
1 Year Licence Fee	244.00	254.00	267.00	O
2 Year Licence Fee	372.00	387.00	406.00	O
3 Year Licence Fee	490.00	510.00	536.00	O
Reinspection Fee	99.00	103.00	108.00	O
Hiring of Horses				
Application Fee - New Application	253.00	263.00	276.00	O
Application Fee - Renewal	200.00	208.00	218.00	O
1 Year Licence Fee	153.00	159.00	167.00	O
2 Year Licence Fee	206.00	214.00	225.00	O
3 Year Licence Fee	261.00	271.00	285.00	O
Reinspection Fee	63.00	66.00	69.00	O
Keeping or Training Animals for Exhibition				
Application Fee - New Application	263.00	274.00	288.00	O
Application Fee - Renewal	176.00	183.00	192.00	O
3 Year Licence Fee	250.00	260.00	273.00	O
Reinspection Fee	99.00	103.00	108.00	O
Boarding Dogs in Kennels				
Application Fee - New Application	235.00	244.00	256.00	O
Application Fee - Renewal	172.00	179.00	188.00	O
1 Year Licence Fee	259.00	269.00	282.00	O
2 Year Licence Fee	367.00	383.00	402.00	O
3 Year Licence Fee	477.00	496.00	521.00	O
Reinspection Fee	99.00	103.00	108.00	O
Day-care for Dogs				
Application Fee - New Application	193.00	201.00	211.00	O
Application Fee - Renewal	173.00	180.00	189.00	O
1 Year Licence Fee	196.00	204.00	214.00	O
2 Year Licence Fee	273.00	284.00	298.00	O
3 Year Licence Fee	353.00	367.00	385.00	O
Reinspection Fee	66.00	69.00	73.00	O
Home Boarding Dogs and Boarding for Cats				
Application Fee - New Application	226.00	235.00	247.00	O
Application Fee - Renewal	174.00	181.00	190.00	O
1 Year Licence Fee	190.00	198.00	208.00	O
2 Year Licence Fee	253.00	263.00	276.00	O
3 Year Licence Fee	315.00	328.00	344.00	O
Reinspection Fee	67.00	70.00	74.00	O
Selling Animals as Pets				
Application Fee - New Application	226.00	235.00	247.00	O
Application Fee - Renewal	182.00	189.00	198.00	O
1 Year Licence Fee	194.00	202.00	212.00	O
2 Year Licence Fee	258.00	268.00	282.00	O
3 Year Licence Fee	323.00	336.00	353.00	O
Reinspection Fee	70.00	73.00	77.00	O

Below applies to all above Licensing Activities:

Variation Minor (10% of licence cost)

Variation Major (40% of licence cost)

Additional Activities - Pay highest priced activity then pay 40% of all additional activities

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DIRECTORATE OF CORPORATE RESOURCES

CORPORATE SERVICES

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
LICENSING				
HACKNEY CARRIAGES :				
- Vehicle (Annual)	272.00	283.00	297.00	O
- Vehicle (Annual)-Discount fully electric & hydrogen fuel cell vehicles	10%	50%	50%	O
- Vehicle (Annual)-Discount hybrid vehicles meeting policy specification	10%	25%	25%	O
- Six Monthly Test (for vehicles over five years old)	132.00	137.00	144.00	O
- Vehicle (replacement)	272.00	283.00	297.00	O
- Vehicle (transfer)	88.00	92.00	97.00	O
- Hire of Licence Plate	24.00	25.00	26.00	O
- Deposit on Licence Plate	45.00	47.00	49.00	O
- Replace Lost/Damaged Plate	43.00	45.00	47.00	Inc VAT SR
PRIVATE HIRE :				
- Vehicle (Annual)	272.00	283.00	297.00	O
- Vehicle (Annual)-Discount fully electric & hydrogen fuel cell vehicles	10%	50%	50%	O
- Vehicle (Annual)-Discount hybrid vehicles meeting policy specification	10%	25%	25%	O
- Six Monthly Test (for vehicles over five years old)	132.00	137.00	144.00	O
- Vehicle (replacement)	272.00	283.00	297.00	O
- Vehicle (transfer)	88.00	92.00	97.00	O
- Hire of Licence Plate	24.00	25.00	26.00	O
- Deposit on Licence Plate	45.00	47.00	49.00	O
- Replace Lost/Damaged Plate	43.00	45.00	47.00	Inc VAT SR
Operators Licence (3 years)				
1 vehicle	281.00	292.00	307.00	O
2-5 vehicles	563.00	586.00	615.00	O
6-10 vehicles	1,126.00	1,171.00	1,230.00	O
11-15 vehicles	1,690.00	1,758.00	1,846.00	O
16 + vehicles	3,379.00	3,514.00	3,690.00	O
Operators Licence (5 Years)				
1 Vehicle	445.00	463.00	486.00	O
2-5 Vehicles	892.00	928.00	974.00	O
6-10 Vehicles	1,782.00	1,853.00	1,946.00	O
11-15 Vehicles	2,673.00	2,780.00	2,919.00	O
16+ Vehicles	5,347.00	5,561.00	5,839.00	O
Re-inspections				
Within 14 days	24.00	25.00	26.00	O
After 14 days	69.00	72.00	76.00	O
Failure to keep a Test Appointment	64.00	67.00	70.00	O
Lifting a Vehicle Suspension Notice	56.00	58.00	61.00	O
Combined Hackney				
Carriage/Private Hire Drivers				
1 year	112.00	121.00	127.00	O
2 years	155.00	171.00	180.00	O
3 years	196.00	219.00	230.00	O
Replacement ID Badge	23.00	24.00	25.00	O
Issue of Duplicate Licence	7.00	7.50	8.00	O
Knowledge Test	48.00	50.00	53.00	O
Safeguarding Training (external provider)	19.00	0.00	0.00	O
Special Event Vehicles				
Stretched Limos				
Annual	284.00	295.00	310.00	O
Six Monthly Test	145.00	151.00	159.00	O
Licence Plates	14.50	15.00	16.00	O

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LAND CHARGES					
Standard Search - Postal	126.00	138.00	152.00	Inc VAT	SR
LLC1 - Search Postal	27.00	28.00	29.00		O
CON29 (R)	99.00	110.00	123.00	Inc VAT	SR
CON (O) Part II each	19.00	20.00	21.00	Inc VAT	SR
CON (O) Part II Q .22 (Set by NCC, may vary from Proposed Fee)	41.00	43.00	45.00	Inc VAT	SR
Solicitors own questions on Official Search	29.00	30.20	32.00	Inc VAT	SR
Additional Parcels	27.00	28.00	29.00	Inc VAT	SR
Duplicate Search	14.50	16.00	18.00	Inc VAT	SR
Con 29 ONLY searches (admin fee)	14.50	15.50	17.00	Inc VAT	SR
Personal Search Companies					
Component Data Set 1	14.00	15.00	16.00	Inc VAT	SR
Component Data Set 2	18.00	19.00	20.00	Inc VAT	SR
Component Data Set 3	19.00	20.00	21.00	Inc VAT	SR
Component Data Set 4	35.00	36.00	38.00	Inc VAT	SR
Component Data Set 5	17.00	18.00	19.00	Inc VAT	SR

STREET NAMING AND NUMBERING

Residential New Developments					
Adding a Street Name Plate & Fitting	35.00	121.00	127.00		O
Adding a Street Name Plate Frame & Fitting	123.00	160.00	168.00		O
Adding a "T" Plate (no through road)	14.00	15.00	16.00		O
Relocate a Street Name Plate	93.00	97.00	102.00		O
Adding or Amending a Name or Re-numbering an Existing Individual Property	49.00	51.00	54.00		O
Amendment to Approved/Existing Naming & Numbering Scheme due to Change in Plot Numbers, or Plot Positions:	93.00	97.00	102.00		O
Admin Fee					
Fee per Plot Requiring Re-numbering/naming*	32.00	33.50	35.00		O
Amendment to Approved Naming & Numbering Scheme due to Change in Approved Street Name (after consultation):					
Admin Fee	93.00	97.00	102.00		O
Fee per Property for up to 10 Properties	32.00	33.50	35.00		O
Fee per Property for every Additional Property thereafter	12.00	12.50	13.00		O
Rename or Numbering of Street where Requested					
Admin Fee	93.00	97.00	102.00		O
Fee per Property for up to 10 Properties	32.00	33.50	35.00		O
Fee per Property for every Additional Property thereafter	12.00	12.50	13.00		O
* Includes the naming of a building and all affected properties (e.g. block of flats)					
Naming and Numbering of Streets, including the notifications.					
Admin Fee	N/A	97.00	102.00		O
Fee per Property for up to 10 Properties	N/A	33.50	35.00		O
Fee per Property for every Additional Property thereafter	N/A	12.50	13.00		O
Fee for delivery of Street Name Plates	N/A	20.00	21.00		O

SHOP MOBILITY

Hire of Wheelchairs - 3 hours	4.00	4.50	5.00		Z
Hire of Wheelchairs weekly charge	16.50	17.00	18.00		Z
Membership Fee	8.50	9.00	9.00		Z
RADAR Keys	7.00	7.50	8.00		Z

Note: All fees include notification to external organisations where appropriate.

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DIRECTORATE OF CORPORATE RESOURCES

FINANCE & PROPERTY

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
CAR PARKS					
- Shopper Car Parks (10 am - 4 pm): Worksop - Queen Street, Lead Hill. Retford - Chancery Lane North, Chancery Lane South, West Street and Carolgate					
Up to 1 hour	0.50	0.50	0.50	Inc VAT	SR
1 to 2 hours	1.00	1.00	1.00	Inc VAT	SR
2 to 3 hours	2.00	2.00	2.00	Inc VAT	SR
- Visitor Car Parks (8 am - 6 pm): Worksop - Castle Hill, Central Avenue, Farr Park, Gateford Road, Memorial Avenue, Newgate Street East, Newgate Street West, Town Hall, Town Hall East. Retford - Chapelgate, Churchgate.					
Up to 1 hour	1.00	1.00	1.00	Inc VAT	SR
1 to 2 hours	2.00	2.00	2.00	Inc VAT	SR
2 to 3 hours	3.00	3.00	3.00	Inc VAT	SR
All Day	4.00	4.00	4.00	Inc VAT	SR
Season Ticket					
12 months	643.50	669.50	669.50	Inc VAT	SR
6 months	322.00	335.00	335.00	Inc VAT	SR
3 months	161.00	167.50	167.50	Inc VAT	SR
- Leisure Car Parks (8 am - 6 pm): Worksop - Priorswell					
Up to 2 hours	1.00	1.00	1.00	Inc VAT	SR
Residents Parking Dispensation for Designated Residents for Chapel Walk					
	29.00	30.00	30.00	Inc VAT	SR
Day Coach Parking	7.50	7.80	7.80	Inc VAT	SR
Car Parking (per month, per market day)	3.20	3.30	3.30	Inc VAT	SR

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DIRECTORATE OF CORPORATE RESOURCES

FINANCE & PROPERTY

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
ESTATES					
Vehicular Access Leisure (annual charge) fixed for 3 years until 2022/23.	45.00	45.00	50.00		E
Pedestrian Access Leisure (annual charge) fixed for 3 years until 2022/23	35.00	35.00	40.00		E
Admin charge for Access Licence	23.00	23.00	25.00	Inc VAT	SR
Retrospective Consent	46.50	46.50	50.00		E
PROPERTY FEES AND CHARGES					
Sales - 1% to 5% of sale price (including legal fees plus VAT. Minimum fee £200)	1% to 5%	1% to 5%	1% to 5%	#	
Garden Land Sales - Surveyors fees/Legal costs. Includes upfront non-refundable £50 application fee.	242.50	242.50	260.00	#	
*Auction Sales (fee to be recovered as agreed with auctioneer)	1% to 3%	1% to 3%	2% to 5%		
ADMINISTRATION FEES AND CHARGES					
New Leases (charged where appropriate)					
Min	180.00	187.00	250.00	Inc VAT	SR
Max	242.50	252.00	250.00	Inc VAT	SR
Assignment Fees	130.00	135.00	0.00	Inc VAT	SR
£375 up to £5k rent passing			375.00	Inc VAT	SR
£650 above £5k rent passing			650.00	Inc VAT	SR
£850 over £10k passing rent			850.00	Inc VAT	SR
Change of Use	130.00	135.00	200.00	Inc VAT	SR
Landlords Consent for Alterations	130.00	135.00	0.00	Inc VAT	SR
Between £150 to £250 dependent upon complexity of the works proposed					
NEW Leasehold assignments/extension (RTB) fee			225.00	Inc VAT	SR
NEW Requests to release or modify restrictive covenants			625.00	Inc VAT	SR
NEW Compound Licence			525.00	Inc VAT	SR
The above Property and Administration Fees and Charges (apart from *Auction fees) can be waived.					
CORPORATE ACCOUNTS					
Copy of the Annual Statement of Accounts	18.00	18.50	19.50	Inc VAT	SR

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DIRECTORATE OF CORPORATE RESOURCES

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
RETFORD TOWN HALL - BALLROOM WITH STAGE & ANTI ROOM #				
COMMERCIAL USE				
Morning, Afternoon or Evening	471.00	471.00	495.00	E
All Day up to Midnight	531.00	531.00	555.00	E
All Day up to Midnight on Bank Holidays	557.00	557.00	585.00	E
Each Hour after Midnight	105.00	105.00	110.00	E
AMENITY USE				
Morning, Afternoon or Evening	320.00	320.00	336.00	E
All Day up to Midnight	350.00	350.00	367.50	E
All Day up to Midnight on Bank Holidays	375.00	375.00	394.00	E
Each Hour after Midnight	96.00	96.00	100.00	E
Public Service Use (Police, NHS etc..) per hour	26.00	26.00	27.00	E
SOCIAL USE				
Morning, Afternoon or Evening	263.00	263.00	276.00	E
All Day up to Midnight	278.00	278.00	292.00	E
All Day up to Midnight on Bank Holidays	304.00	304.00	320.00	E
Each Hour after Midnight	91.00	100.00	105.00	E
RETFORD TOWN HALL - MARKET HALL				
COMMERCIAL USE				
Use in Conjunction with Hire of Ballroom	115.00	115.00	121.00	E
Morning, Afternoon, or Evening	180.00	180.00	189.00	E
All Day	210.00	210.00	221.00	E
AMENITY USE				
Use in Conjunction with Hire of Ballroom	96.00	96.00	100.00	E
Morning, Afternoon, or Evening	106.00	106.00	111.00	E
All Day	170.00	170.00	178.00	E
Public Service Use (Police, NHS etc..) per hour	22.00	22.00	23.00	E
SOCIAL USE				
Use in Conjunction with Hire of Ballroom	71.00	71.00	75.00	E
Morning, Afternoon, or Evening	96.00	96.00	100.00	E
All Day	106.00	106.00	111.00	E

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DIRECTORATE OF CORPORATE RESOURCES

FINANCE & PROPERTY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
RETFORD TOWN HALL - COUNCIL CHAMBER #					
COMMERICAL USE					
Morning, Afternoon or Evening	180.00	180.00	189.00		E
All Day	195.00	195.00	205.00		E
Discounted Rates when used in Conjunction with Ballroom					
Morning, Afternoon or Evening	106.00	106.00	110.00		E
All Day	106.00	106.00	110.00		E
AMENITY USE					
Morning, Afternoon or Evening	145.00	145.00	152.00		E
All Day	180.00	180.00	189.00		E
Discounted Rates when used in Conjunction with Ballroom					
Morning, Afternoon or Evening	96.00	96.00	100.00		E
All Day	96.00	96.00	100.00		E
Public Service Use (Police, NHS etc..) per hour	22.00	22.00	23.00		E
SOCIAL USE					
Morning, Afternoon or Evening	106.00	106.00	111.00		E
All Day	125.00	125.00	131.00		E
Discounted Rates when used in Conjunction with Ballroom					
Morning, Afternoon or Evening	78.00	78.00	82.00		E
Bank Holidays	85.00	85.00	89.00		E
All Day	78.00	78.00	82.00		E
ALL ROOMS (weekends only)					
Saturday	2,180.00	2,180.00	2,289.00		E
Sunday	2,180.00	2,180.00	2,289.00		E
RETFORD TOWN HALL - OTHER					
KITCHEN (including gas consumed)					
Commercial, Amenity & Social					
Dinner or Running Buffet/Refreshments	72.50	72.50	76.00	Inc VAT	SR
WORKSOP TOWN HALL - ASSEMBLY ROOM WITH STAGE & ANTI ROOM					
COMMERICAL USE					
Morning, Afternoon or Evening	350.00	350.00	367.50	Inc VAT	SR
All Day up to Midnight	380.00	380.00	399.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	408.00	408.00	428.00	Inc VAT	SR
Each Hour after Midnight	119.00	119.00	125.00	Inc VAT	SR

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WORKSOP TOWN HALL - ASSEMBLY ROOM WITH STAGE & ANTI ROOM					
AMENITY USE					
Morning, Afternoon or Evening	260.00	260.00	273.00	Inc VAT	SR
All Day up to Midnight	294.00	294.00	308.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	325.00	325.00	341.00	Inc VAT	SR
Each Hour after Midnight	99.00	99.00	104.00	Inc VAT	SR
Public Service Use (Police, NHS etc.) per hour	25.00	25.00	26.00	Inc VAT	SR
SOCIAL USE					
Morning, Afternoon or Evening	220.00	220.00	231.00	Inc VAT	SR
All Day up to Midnight	247.50	247.50	260.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	277.50	277.50	291.00	Inc VAT	SR
Each Hour after Midnight	98.00	100.00	105.00	Inc VAT	SR
WORKSOP TOWN HALL - CERES SUITE					
COMMERCIAL USE					
Use in Conjunction with the Assembly Room	128.00	128.00	134.40	Inc VAT	SR
Morning, Afternoon or Evening	272.00	272.00	285.00	Inc VAT	SR
All Day up to Midnight	323.00	323.00	339.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	352.00	352.00	370.00	Inc VAT	SR
AMENITY USE					
Use in Conjunction with the Assembly Room	88.00	88.00	92.00	Inc VAT	SR
Morning, Afternoon or Evening	175.00	175.00	184.00	Inc VAT	SR
All Day up to Midnight	206.00	206.00	216.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	237.00	237.00	249.00	Inc VAT	SR
Public Service Use (Police, NHS etc.) per hour	27.00	27.00	28.00	Inc VAT	SR
SOCIAL USE					
Use in Conjunction with the Assembly Room	78.00	78.00	82.00	Inc VAT	SR
Morning, Afternoon or Evening	139.00	139.00	146.00	Inc VAT	SR
All Day up to Midnight	174.00	174.00	182.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	202.00	202.00	212.00	Inc VAT	SR
WORKSOP TOWN HALL - VENETIAN ROOM					
COMMERCIAL USE					
Morning, Afternoon or Evening	128.00	128.00	135.00	Inc VAT	SR
All Day up to Midnight	185.00	185.00	195.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	214.00	214.00	225.00	Inc VAT	SR
Monday to Friday (inclusive)	370.00	370.00	388.00	Inc VAT	SR
AMENITY USE					
Morning, Afternoon or Evening	92.00	92.00	96.00	Inc VAT	SR
All Day up to Midnight	116.00	116.00	122.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	144.00	144.00	152.00	Inc VAT	SR
Public Service Use (Police, NHS etc.) per hour	21.00	21.00	22.00	Inc VAT	SR

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FINANCE & PROPERTY

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WORKSOP TOWN HALL - VENETIAN ROOM					
SOCIAL USE					
Morning, Afternoon or Evening	75.00	75.00	79.00	Inc VAT	SR
All Day up to Midnight	98.50	98.50	104.00	Inc VAT	SR
All Day up to Midnight on Bank Holidays	127.50	127.50	134.00	Inc VAT	SR
ALL ROOMS (weekends only)					
Saturday	1,464.00	1,464.00	1,537.20	Inc VAT	SR
Sunday	1,464.00	1,464.00	1,537.20	Inc VAT	SR
WORKSOP TOWN HALL - OTHER					
KITCHEN (including gas consumed)					
Commercial, Amenity & Social Dinner or Running Buffet/Refreshments	59.50	59.50	62.50	Inc VAT	SR
WORKSOP & RETFORD TOWN HALLS					
REFRESHMENTS					
Coffee/Tea - per person	2.60	2.60	2.80	Inc VAT	SR
HIRE OF EQUIPMENT					
LCD Projector	93.00	93.00	98.00	Inc VAT	SR
Flip Chart & Pens	15.00	15.00	16.00	Inc VAT	SR
OHP Projector	50.00	50.00	52.50	Inc VAT	SR
Tables (Including Tablecloths)	22.00	22.00	23.00	Inc VAT	SR
CIVIL CEREMONY (not including registrar fees)	196.00	196.00	205.00	Inc VAT	SR
DEPOSITS, SURCHARGES & ACCESS					
All room bookings are subject to a returnable deposit payable in advance	100.00	100.00	100.00	#	
Plus booking charge deducted upon final invoice	50.00	50.00	50.00	#	
Deposit room hire regular weekly / monthly bookings	10%	10%	10%		
Surcharge for evening bookings that do not require a bar to cover caretakers on site and locking up the buildings	25.00	25.00	25.00	Inc VAT	SR
Access to pre booked venue day before event, hourly rate to a maximum of 3 hours	20.00	20.00	20.00	#	

Commercial Lettings - examples of which are sales, dances promoted by organisations trading for profit, antique fairs, etc.

Amenity Lettings - where entrance is restricted. Examples in this category are functions arranged by clubs or societies for their own members, staff dances, wedding receptions, etc., including Local Authority lettings.

Social Lettings - where there is open entrance to the public or to broad categories of the public. Functions which fall into this category are dances arranged by local non-profit making societies, OAP, concerts, plays, music recitals etc.

Note: The hire charge includes an insurance premium in respect of public liability insurance.

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RETFORD MARKET				
THURSDAY MARKET				
1 Stall	15.00	15.00	15.00	E
2 Stalls	28.00	28.50	28.50	E
Each Additional Stall	10.50	10.50	10.50	E
1 Pitch (per 10 feet of frontage)	14.50	14.50	14.50	Inc VAT SR
Extension of Vehicle Pitch (per 6 foot)	9.50	9.50	9.50	Inc VAT SR
1 Pitch Fixed (per 10 feet of frontage)	14.50	14.50	14.50	E
FRIDAY COLLECTORS MARKET				
1 Stall	15.00	15.00	15.00	E
2 Stalls	25.00	25.00	25.00	E
Each Additional Stall	9.00	10.50	10.50	E
1 Pitch (per 10 feet of frontage)	14.50	14.50	14.50	Inc VAT SR
Extension of Vehicle Pitch (per 6 foot)	9.50	10.00	10.00	Inc VAT SR
1 Pitch Fixed (per 10 feet of frontage)	14.50	14.50	14.50	E
SATURDAY MARKET				
1 Stall	17.00	17.00	17.00	E
2 Stalls	31.00	31.00	31.00	E
Each Additional Stall	10.50	10.50	10.50	E
1 Pitch (per 10 feet of frontage)	15.50	15.50	15.50	Inc VAT SR
Extension of Vehicle Pitch (per 6 foot)	9.50	10.00	10.00	Inc VAT SR
1 Pitch Fixed (per 10 feet of frontage)	15.50	15.50	15.50	E
Casual Trader (extra per market day - Jan-Sept)*	4.00	4.00	4.00	E
Casual Trader (extra per market day - Oct to Dec)	5.00	5.50	5.50	E
*variation to fees				
SATURDAY BUTTER MARKET				
1 Stall (per 10 feet of table)	12.50	12.50	12.50	E
FARMERS' MARKET				
1 Stall	18.00	18.00	18.00	E
2 Stalls	33.00	33.50	33.50	E
Each Additional Stall	10.00	10.50	10.50	E
OTHER FEES/CHARGES				
Craft Fairs - per stall	14.00	14.50	14.50	E
Seating outside Broadstone Pub (per month)	113.00	117.00	117.00	E
Corporate Pitch - businesses that only book market days	69.00	72.00	72.00	E
Licensed Market Traders (Retail markets - not second hand stalls/collectors market) Stall Holders sign a licence. A financial obligation of which that absenteeism from stall(s) carries a penalty.				
PENALTY:				
If not informed before set up of market	100%	100%	100%	O
If informed before set up of market	50%	50%	50%	O

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WORKSOP MARKET				
WEDNESDAY MARKET				
1 Stall	15.50	15.50	15.50	E
2 Stalls	30.00	30.50	30.50	E
Each Additional Stall	11.00	11.00	11.00	E
1 Pitch (per 10 feet of frontage)	15.50	15.50	15.50	Inc VAT SR
Extension of Vehicle Pitch (per 6 foot)	10.50	10.50	10.50	Inc VAT SR
1 Pitch Fixed (per 10 feet of frontage)	15.50	15.50	15.50	E
FRIDAY MARKET				
1 Stall	15.00	15.00	15.00	E
2 Stalls	26.00	26.00	26.00	E
Each Additional Stall	9.50	10.50	10.50	E
1 Pitch (per 10 feet of frontage)	15.00	15.00	15.00	Inc VAT SR
Extension of Vehicle Pitch (per 6 foot)	9.00	9.50	9.50	Inc VAT SR
1 Pitch Fixed (per 10 feet of frontage)	15.00	15.00	15.00	E
SATURDAY MARKET				
1 Stall	14.50	14.50	14.50	E
2 Stalls	25.00	25.00	25.00	E
Each Additional Stall	9.00	10.50	10.50	E
1 Pitch (per 10 feet of frontage)	14.00	14.00	14.00	Inc VAT SR
Extension of Vehicle Pitch (per 6 foot)	8.50	9.00	9.00	Inc VAT SR
1 Pitch Fixed (per 10 feet of frontage)	14.00	14.50	14.50	E
Casual Trader (extra per market day - Jan-Sept)*	4.00	4.00	4.00	E
Casual Trader (extra per market day - Oct to Dec) *variation to fees	5.00	5.50	5.50	E
OTHER FEES/CHARGES				
Craft Fairs - per stall Not opted to tax	12.50	13.00	13.00	E
Corporate Pitch - businesses that book only market days	70.00	73.00	73.00	E
Licensed Market Traders (Retail markets - not second hand stalls/collectors market) Stall Holders sign a licence. A financial obligation of which that absenteeism from stall(s) carries a penalty.				
PENALTY:				
If not informed before set up of market	100%	100%	100%	O
If informed before set up of market	50%	50%	50%	O

CASUAL TRADER INCENTIVES

New Traders receive 50% discount for 6 consecutive weeks during "kipper weeks" (January to March).
 Licenced Traders receive 25% discount for 6 consecutive weeks during "kipper weeks" (January to March)
 If a new trader is introduced by a licensed trader, and the new trader stands for a consecutive 6 weeks at 50% rent, the licensed trader will receive one free stand in reward.
 Note: Normal car parking fee's apply.

NEW TRADER INCENTIVES

An introductory rate of "Half Price rent" will be offered to New traders on selected stalls taken for a period of 6 weeks. All Stalls will be allocated by the Markets Management Team.

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TOWN CENTRES				
Festive Market - per stall/pitch	25.00	26.00	26.00	E
Festive Market - per craft stall	17.50	18.50	18.50	E
FAIRS				
Costhorpe Recreation Ground	400.00	405.00	405.00	E
Retford Churchgate	2,655.00	2,760.00	2,760.00	E
Worksop Bracebridge	1,525.00	1,585.00	1,585.00	E
CIRCUSES				
Site Hire for 3 Days	635.00	640.00	640.00	E

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
REFUSE				
Wheeled Bins	39.00	41.00	43.00	O
Bulky Items				
1 Item	13.00	13.50	14.00	O
additional item thereafter (max 9 items)	9.50	10.00	10.50	O

TRADE WASTE

Brown Bags	2.65	3.00	3.15	O
Wheeled Bin				
240 Litre	2.80	3.00	3.15	O
360 Litre	3.80	4.20	4.40	O
1100 Litre	11.50	13.00	13.50	O
Late Payment Fee	90.00	94.00	99.00	O

The Trade Waste charges stated are Bassetlaw District Council costs only.

The total charge is also made up of an Nottinghamshire County Council element which is determined by them.

Trade Waste collection on behalf of a private waste contractor is liable to VAT at the standard rate.

	CURRENT 2022/23 £	NOTIFIED 2023/24 £	PROPOSED 2024/25* £	
GREEN WASTE				
Wheeled bin collection	33.00	34.00	36.00	O
Replacement/charge if failure to return bin at end of subscription	33.00	34.00	36.00	O

*NB: This charge is for the collection period March to November inclusive (£34 for the 2023 season and £36 for the 2024 season)

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		
RECOVERY OF TEXTILE BANKS					
Vehicle and operative per hour	37.00	See Note*	See Note*	Inc VAT	SR
2nd operative if required per hour	26.00	See Note*	See Note*	Inc VAT	SR
Storage at CF per day	7.00	See Note*	See Note*	Inc VAT	SR

*Charges will vary based on the cost to the Council

These charges apply to the owner of the illegally sited textile banks should they want it back

PUBLIC CONVENIENCES

Charge for Bridge Street Toilets, Worksop	0.20	0.20	0.20	O
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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
CEMETERIES				
PACKAGES #"				
Burial Package 1 for a 1 deep interment, with purchase, memorial rights & deeds	1,810.00	1,882.00	1,985.00	O
Burial Package 2 for a 2 deep interment, with purchase, memorial rights & deeds	1,870.00	1,945.00	2,050.00	O
Burial Package 3 for a 3 deep interment, with purchase, memorial rights & deeds	1,925.00	2,002.00	2,110.00	O
Child Package up to 1 Month	FREE	FREE	FREE	O
Child Package 1 Month - 18 Years	FREE	FREE	FREE	O
Woodland Package" 1 interment with tree rights & deeds	1,810.00	1,882.50	1,985.00	O
Cremated Remains" Woodland Package with tree rights & deeds	1,450.00	1,508.00	1,590.00	O
Cremated Remains Package 1 - ashes burial, memorial rights & deeds	980.00	1019.50	1075.00	O
Re-Open Package 1 deep with transfer & inscription	795.00	827.00	870.00	O
Re-Open Package 2 deep with transfer & inscription	855.00	889.00	935.00	O
Re-Open Package 3 deep with transfer & inscription	910.00	946.50	995.00	O
Re-Open Cremated Remains Package	435.00	452.50	475.00	O
Re-Open for Stillborn and up to 1 month	FREE	FREE	FREE	O
Re-Open Child Package (Burial)	FREE	FREE	FREE	O
Re-Open Child Package (cremated remains)	FREE	FREE	FREE	O

A package includes the internment, memorial rights and deeds these can be purchased separately or in different combinations as required.

" If the above packages include sundries that are standard rated these will need to be separately identified on the invoice to enable the correct vat treatment.

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
CEMETERIES - SUNDRIES				
Late Paperwork / Forms penalty charge	90.00	93.50	125.00	O
Late Cemetery arrival charge to Funeral Directors - After first 15 minutes	200.00	208.00	220.00	O
New Lawn Memorial, kerb set Memorial, or Rights to Construct a Vault	195.00	203.00	215.00	O
Tree & Plaque	195.00	203.00	215.00	Inc VAT SR
Cremation plaque Permit Rights, *Tree only	140.00	145.50	155.00	Inc VAT SR
Every Inscription after the first, All Renovations + Replace Like for Like, Vase Before and After 2013 Permit.	100.00	104.00	110.00	O
Family History / Grave Search per name	25.00	26.00	30.00	Inc VAT SR
* Supervised Scattering of Ashes (Remembrance Garden ONLY) Memorial + Registration + 10 Year Memorial Rights	N/A	* N/A	* N/A	O
Transfer Rights of Burial Per Grave (Double fee if owner is non resident of Bassetlaw)	65.00	67.50	70.00	O
Exhumation Cremated Remains, (plus new grave charges)	730.00	760.00	800.00	O
Exhumation full grave, (plus new grave charges)	1,250.00	1,300.00	1,370.00	O
** Use of Manton Chapel per 30min Service (No Service Available)	N/A	** N/A	** N/A	O
Copy of Deed / Transfer Certificate to owner only (Double fee if owner is non resident of Bassetlaw)	40.00	40.00	45.00	O
Price per Year - Re-Purchase grave after 99 years, includes Exclusive Rights of Burial Deed and Memorial Rights (Min. 10yrs, Max. 99 yrs.)	20.00	21.00	25.00	O
*** Extend Rights for further 10 Years (Remembrance Garden ONLY)	***N/A	***N/A	***N/A	O
Grave BUY-BACK at original price paid	ORIGINAL PRICE	ORIGINAL PRICE	ORIGINAL PRICE	O
Plaque to be placed on bench with 20 years Rights	400.00	400.00	420.00	O

NOTE: An excess charge of 100% is applicable to all fees for Interments and purchase of graves for non BDC residents

*** No provision for scattering of ashes therefore this charge is no longer applicable.**

**** Manton Chapel is unsafe so no services can be held there.**

***** No remembrance Garden so not applicable**

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

DISCRETIONARY

Not subject to VAT unless stated in the end column

Not subject to VAT unless stated in the end column					
	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
TRANSPORT					
MOT'S					
MOT* Test Classes 4, 7 & 5 light	44.00	46.00	48.50		O
MOT Re-Test (within 14 days)	FREE	FREE	FREE		
Brake Test	17.50	18.50	19.50	Inc VAT	SR
Emissions Test	10.00	10.50	11.00	Inc VAT	SR
Duplicate MOT Certificate	12.00	12.50	13.00	Inc VAT	SR
* Class 4 Cars & Vans up to 3 tonnes					
* Class 7 Vans & Commercial Vehicles between 3 to 3.5 Tonnes					
* Class 5 Light Mini Buses up to 4 Tonnes not exceeding 17 Seats					

DOG WARDENS

Reclaim Fee (stray dog)	62.00	64.50	68.00		O
Micro-Chipping*	20.00	21.00	22.00	Inc VAT	SR

*Note: includes both Cats and Dogs

HOUSING INSPECTIONS

Immigration Housing Inspection	124.00	129.00	135.50		O
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PRIMARY AUTHORITY PARTNERSHIP SCHEME

Environmental Health Officer hourly rate	95.00	99.00	104.00		O
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PRIVATE SECTOR HOUSES IN MULTIPLE OCCUPANCY

Houses in Multiple Occupancy Initial Registration	580.00	603.00	633.00		O
Reduced fee for approved Landlord Association Membership (£60 discount)	520.00	543.00	573.00		O
Reduced fee for 2nd property (£60 discount)	520.00	543.00	573.00		O
Reduced fee for Landlord Association membership and 2nd or subsequent property (£120 discount)	460.00	483.00	513.00		O

Note: This charge is applicable once every 5 years

HOUSING ACT 2004 - ENFORCEMENT NOTICE

Enforcement Notice (max £350)	350.00	350.00	350.00		O
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HOUSING AND PLANNING ACT 2016 - CIVIL PENALTIES

Civil Penalty (max £30,000)	POA	POA	POA		O
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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
FOOD (Environmental Information Regulation 2004)					
Export Certificate	95.00	99.00	104.00		O
Safer Food Better Business Packs	10.00	10.50	11.00	Inc VAT	SR
Safer Food Better Business Diary Refills	6.00	6.50	7.00	Inc VAT	SR

PUBLIC HEALTH

Hygiene Accreditation Scheme	145.00	151.00	158.50		O
Application and Initial Inspection	95.00	99.00	104.00		O
Request for Re-Inspection and Re-Rating	145.00	151.00	158.50		O

FLY- TIPPING

Removal charge	90.00	See Note*	See Note*		O
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***Charges will vary based on the cost to the Council**

WATER SAMPLING

Risk Assessment (cost per hour per assessment to a maximum of £500)	45.00	47.00	49.50		O
Sampling Visit (cost per hour per visit to a maximum of £100)	45.00	47.00	49.50		O
Investigation (cost per hour per investigation to a maximum of £100)	45.00	47.00	49.50		O
Granting of an Authorisation (cost per hour per investigation to a maximum of £100)	45.00	47.00	49.50		O
Analysis of a sample taken under regulation 10 (Samples taken from small domestic supplies which serve more than a single user).	25.00	26.00	27.50		O
Analysis of a sample taken during Check Monitoring (undertaken frequently for a few important parameters)	100.00	105.00	110.50		O
Analysis of a sample taken during Audit Monitoring (undertaken less frequently for any other specific parameter identified as requiring monitoring by the risk assessment)	500.00	520.00	546.00		O

EMPTY PROPERTIES VAT REDUCTION LETTER

Charge for letter of evidence of empty property Per letter	75.00	78.00	81.90		O
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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

DISCRETIONARY

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Not subject to VAT unless stated in the end column					
	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
LEISURE:					
PARKS & OPEN SPACES					
Football Pitch Hire					
With Changing Facilities	66.00	68.50	72.00	Inc VAT	SR
Without Changing Facilities	33.00	34.50	36.00	Inc VAT	SR
Cricket Pitch Hire	66.00	68.50	72.00	Inc VAT	SR
Season Cricket Pitch Hire	415.00	435.00	457.00	Inc VAT	SR
Bowls - 1 rink	10.00	10.50	10.50	Inc VAT	SR
Bowls - 2 rinks	15.50	16.00	16.00	Inc VAT	SR
Bowls - 3 rinks	21.00	22.00	22.00	Inc VAT	SR
Bowls - 4 rinks	28.00	29.00	29.00	Inc VAT	SR
Crown Bowling Green Hire	615.00	640.00	640.00	Inc VAT	SR
Park Events (Commercial):					
Small scale per day	195.00	203.00	213.00	Inc VAT	SR
Large scale per day	385.00	400.50	420.50	Inc VAT	SR
Stall/pitch per day	26.00	27.00	28.50	Inc VAT	SR
Pigeon Liberation	51.00	53.00	56.00	Inc VAT	SR
Parking Bays at Spa Common	38.00	39.50	41.50	Inc VAT	SR
Playground inspections (monthly)					
Inspection and report per visit	41.50	43.00	45.00	Inc VAT	SR
Fishing Licences					
Adult	4.70	5.00	5.25	Inc VAT	SR
Junior	1.00	1.00	1.00	Inc VAT	SR
Match Fishing	3.00	3.00	3.00	Inc VAT	SR
Annual Season Ticket	62.00	64.50	67.50	Inc VAT	SR
Park seat bench					
Plaque to be placed on bench with 20 years Rights		400.00	420.00		O

Note: Any bookings which qualify as a "series of lets" are exempt from VAT, providing all conditions for exemption are met and the option to tax has not been exercised.

ACTIVE COMMUNITIES

Half Day Sports Coaching (holidays)	5.00	5.00	5.00	E
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ALLOTMENTS

	CURRENT 2022/23 £	NOTIFIED 2023/24 £	PROPOSED 2024/25* £	
Rental per square metre	0.136	0.141	0.148	O
Key Charge (lockable sites)				
All Sites Except Cheapside	7.00	7.25	7.50	O
Cheapside (refundable deposit)	10.00	20.00	20.00	O
Shed Rental (per annum)	11.50	12.00	12.50	O

*The Council must give one year's notice of price increase to all allotment holders

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

REGENERATION

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
BASSETLAW MUSEUM					
A5 Prints of Photographs	1.85	1.95	2.00	Inc VAT	SR
A4 Prints of Photographs	2.40	2.50	2.70	Inc VAT	SR
Commission - Art Gallery	10%	10%	10%	Inc VAT	SR
Percy Laws Gallery (hire fee per exhibition)	55.00	57.00	60.00		E
Percy Laws Gallery Commission	10%	10%	10%		SR

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

REGENERATION

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
PLANNING					
Planning Decision Notices per sheet	0.38	0.40	0.42		O
Appeals Decisions per sheet	0.38	0.40	0.42		O
Enforcement Notices per sheet	0.38	0.40	0.42		O
TPO Notices per sheet	0.38	0.40	0.42		O
High Hedges	445.00	463.00	486.00		O
Confirmation of Compliance with Planning Obligations	62.00	64.50	68.00	Inc VAT	SR
Householder Enquiry & Minor Works Form	62.00	64.50	68.00	Inc VAT	SR
Public Footpath Orders*					
Initial Fee	1,260.00	1,310.00	1,376.00		O
Final Payment	1,260.00	1,310.00	1,376.00		O

*Additional costs of £500 if submitted to Secretary of State for a decision and £200 for each additional path where it is included in the same order may be applied

PLANNING ENFORCEMENT FEES

Certified compliance of an enforcement related notice; within 5 working days	315.00	328.00	344.00	Inc VAT	SR
Requests to withdraw an enforcement related notice	578.00	601.00	631.00	Inc VAT	SR
Certified confirmation of compliance with S106 clauses; within 5 working days	473.00	492.00	517.00	Inc VAT	SR
Certified compliance with clauses in a S106; up to one hour meeting included	578.00	601.00	631.00	Inc VAT	SR
Miscellaneous meeting; up to two hours; at the Planning Development Manager's discretion	526.00	547.00	574.00	Inc VAT	SR

OTHER PLANNING APPLICATION FEES **

Applications deemed to be 'Permitted Development'	10%	10%	10%	Inc VAT	SR
Applications deemed to be Invalid	10%	10%	10%	Inc VAT	SR
Applications returned or withdrawn	10%	10%	10%	Inc VAT	SR

HOURLY RATES FOR:

Planning Performance Agreement	POA	POA	POA	Inc VAT	SR
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** % applies to Planning Fee (minimum fee of £25) to cover costs.

Site Location Plans (Discretionary) - See Appendix 1

Planning Applications Fees (Statutory) - See Appendix 2

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

REGENERATION

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
PLANNING PRE-APPLICATION CHARGES					
Large Scale Major Developments *	1,790.00	1,865.00	1,958.00	Inc VAT	SR
Medium Scale Major Developments **	1,230.00	1,280.00	1,344.00	Inc VAT	SR
Small Scale Major Developments **	810.00	845.00	887.00	Inc VAT	SR
Minor Development ***	520.00	540.00	567.00	Inc VAT	SR
All other development (excluding Householder) ***	230.00	240.00	252.00	Inc VAT	SR
"Do I need planning permission?" requests ****	62.00	65.00	68.00	Inc VAT	SR
Householder enquiries****	62.00	65.00	68.00	Inc VAT	SR
Variation of S106 legal agreement****	51.00	53.00	56.00		O
Tree enquiries****	67.00	70.00	74.00	Inc VAT	SR
Other Advice not covered by above categories*****	POA	POA	POA	Inc VAT	SR

Note: Any follow up advice required will be agreed as either a fixed fee or be based on an hourly rate.

Please see appendix 3 for definitions of different type of developments

* Fee includes a site visit, up to three 1 hour meetings with the case officer and 1 letter. Does not include any follow up advice.

** Fee includes a site visit, up to two 1 hour meetings with the case officer and 1 letter. Does not include any follow up advice.

*** Fee includes a site visit, and one 1 hour meeting with the case officer and 1 letter. Does not include any follow up advice.

**** Fee includes 1 letter.

***** A bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.

S106 AGREEMENTS

PLANNING

Management Fee per Planning Obligation *	5%	5%	5%		O
Modification/verification of S106 fee**	111.00	115.00	180.00		O

* Capped at £5,000 per obligation. Minimum fee of £500 where there are no financial transactions.

** In addition to the charges levied by Legal Services

NEIGHBOURHOOD PLANNING

Hourly rate for Neighbourhood Plan	POA	POA	POA	Inc VAT	SR
Hourly rate relating to mapping	POA	POA	POA	Inc VAT	SR
Conference - Bassetlaw Neighbourhood Plan Group	124.00	129.00	135.00	Inc VAT	SR
Conference - External Delegate	278.00	289.00	303.00	Inc VAT	SR

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

REGENERATION

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
BUILDING CONTROL: ERECTION (or creation by conversion) OF A DOMESTIC DWELLING					
Full Plans Application: Plan Charge	180.00	187.00	196.00	Inc VAT	SR
Full Plans Application: Inspection Charge	443.00	461.00	484.00	Inc VAT	SR
Building Notice Charge	622.00	648.00	680.00	Inc VAT	SR
Regularisation/Reversion Fee *	778.00	809.00	850.00		O

The above is based on one single family dwelling/flat. For more than one dwelling/flat, or where any dwelling/flat is to have a floor area in excess of 300m2 the charge is calculated on a Risk Assessment basis in accordance with DCLG Guidance.

* Regularisation: Retrospective application, where unauthorised building work has been carried out on or after 11th November 1985.

* Reversion: Where an Initial Notice has been cancelled and control has reverted from an Approved Inspector to the Council.

BUILDING CONTROL: SMALL DOMESTIC BUILDINGS & EXTENSIONS:

Erect or extend attached or detached garage or carport up to 36m2:

Full Plans Application: Plan Charge	180.00	187.00	196.00	Inc VAT	SR
Plans	134.00	139.00	146.00	Inc VAT	SR
Building Notice Charge	313.00	326.00	342.00	Inc VAT	SR
Regularisation/Reversion Fee *	395.00	411.00	432.00		O

20m2:

Full Plans Application: Plan Charge	179.00	186.00	195.00	Inc VAT	SR
Full Plans Application: Inspection Charge	288.00	300.00	315.00	Inc VAT	SR
Building Notice Charge	466.00	486.00	510.00	Inc VAT	SR
Regularisation/Reversion Fee *	584.00	607.00	637.00		O

Extension or loft conversion exceeding 20m2 but less than 40m2:

Full Plans Application: Plan Charge	180.00	187.00	196.00	Inc VAT	SR
Full Plans Application: Inspection Charge	368.00	383.00	402.00	Inc VAT	SR
Building Notice Charge	546.00	570.00	598.00	Inc VAT	SR
Regularisation/Reversion Fee *	689.00	717.00	753.00		O

New Extension or loft conversion exceeding 40m2 but less than 60m2:

New Full Plans Application: Plan Charge			196.00	Inc VAT	SR
New Full Plans Application: Inspection Charge			563.00	Inc VAT	SR
New Building Notice Charge			759.00	Inc VAT	SR
New Regularisation/Reversion Fee *			950.00		O

Extension or loft conversion exceeding 40m2:

Charge is calculated on a Risk Assessment basis in accordance with DCLG Guidance	POA	POA	POA	Inc VAT	SR
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Conversion of a domestic garage into habitable room and/or bathroom/ensuite:

Full Plans Application: Plan Charge	180.00	187.00	196.00	Inc VAT	SR
Full Plans Application: Inspection Charge	174.00	181.00	190.00	Inc VAT	SR
Building Notice Charge	353.00	368.00	386.00	Inc VAT	SR
Regularisation/Reversion Fee *	443.00	461.00	484.00		O

New Conversion to form one unit of independent living accommodation

New Full Plans Application: Plan Charge			196.00	Inc VAT	SR
New Full Plans Application: Inspection Charge			484.00	Inc VAT	SR
New Building Notice Charge			680.00	Inc VAT	SR
New Regularisation/Reversion Fee *			850.00		O

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

REGENERATION

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
BUILDING CONTROL: CERTAIN ALTERATIONS TO A DOMESTIC DWELLING, AS SPECIFIED BELOW:					
Renovation of a thermal element to a single dwelling: (e.g. re-roof, external insulation, etc).					
Full Plans Application: Plans & Inspections	156.00	162.00	170.00	Inc VAT	SR
Building Notice Charge	156.00	162.00	170.00	Inc VAT	SR
Regularisation Fee *	196.00	204.00	214.00		O
Replacement of up to 5 windows or doors: (where all are replaced at the same time)					
Full Plans Application: Plans & Inspections	156.00	162.00	170.00	Inc VAT	SR
Building Notice Charge	156.00	162.00	170.00	Inc VAT	SR
Regularisation Fee *	196.00	204.00	214.00		O

* Regularisation: Retrospective application, where unauthorised building work has been carried out on or after 11th November 1985.

* Reversion: Where an Initial Notice has been cancelled and control has reverted from an Approved Inspector to the Council.

BUILDING CONTROL: CERTAIN ALTERATIONS TO A DOMESTIC DWELLING, AS SPECIFIED BELOW:

Renovation of a thermal element to a single dwelling: (e.g. re-roof, external insulation, etc).					
Full Plans Application: Plans & Inspections	156.00	162.00	170.00	Inc VAT	SR
Building Notice Charge	156.00	162.00	170.00	Inc VAT	SR
Regularisation Fee *	196.00	204.00	214.00		O
Replacement of up to 5 windows or doors: (where all are replaced at the same time)					
Full Plans Application: Plans & Inspections	156.00	162.00	170.00	Inc VAT	SR
Building Notice Charge	156.00	162.00	170.00	Inc VAT	SR
Regularisation Fee *	196.00	204.00	214.00		O

* Regularisation: Retrospective application, where unauthorised building work has been carried out on or after 11th November 1985.

* Reversion: Where an Initial Notice has been cancelled and control has reverted from an Approved Inspector to the Council.

BUILDING CONTROL: CERTAIN ALTERATIONS TO A DOMESTIC DWELLING, AS SPECIFIED BELOW:

Replacement of 6-10 windows or doors: (where all are replaced at the same time).					
Full Plans Application: Plans & Inspections	212.00	221.00	232.00	Inc VAT	SR
Building Notice Charge	212.00	221.00	232.00	Inc VAT	SR
Regularisation/Reversion Fee *	263.00	274.00	288.00		O
Replacement of 11-15 windows or doors: (where all are replaced at the same time).					
Full Plans Application: Plans & Inspections	294.00	306.00	321.00	Inc VAT	SR
Building Notice Charge	294.00	306.00	321.00	Inc VAT	SR
Regularisation/Reversion Fee *	368.00	383.00	402.00		O
Replace translucent conservatory roof with non-proprietary solid roof:					
Full Plans Application: Plans & Inspections	402.00	418.00	439.00	Inc VAT	SR
Building Notice Charge	402.00	418.00	439.00	Inc VAT	SR
Regularisation/Reversion Fee *	504.00	524.00	550.00		O
Replace translucent conservatory roof with a proprietary lightweight roof system:					
Full Plans Application: Plans & Inspections	190.00	198.00	208.00	Inc VAT	SR
Building Notice Charge	190.00	198.00	208.00	Inc VAT	SR
Regularisation/Reversion Fee *	239.00	249.00	261.00		O

* Regularisation: Retrospective application, where unauthorised building work has been carried out on or after 11th November 1985.

* Reversion: Where an Initial Notice has been cancelled and control has reverted from an Approved Inspector to the Council.

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

REGENERATION

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £		VAT Code
BUILDING CONTROL: CERTAIN ALTERATIONS TO A DOMESTIC DWELLING, AS SPECIFIED BELOW:					
Removal of a single load bearing wall or chimney breast/stack:					
Full Plans Application: Plans & Inspections	156.00	162.00	170.00	Inc VAT	SR
Building Notice Charge	156.00	162.00	170.00	Inc VAT	SR
Regularisation/Reversion Fee *	195.00	203.00	213.00		O
Installation of a domestic septic tank, sewage treatment plant or rainwater harvesting system, including associated drainage:					
Full Plans Application: Plans & Inspections	331.00	344.00	361.00	Inc VAT	SR
Building Notice Charge	331.00	344.00	361.00	Inc VAT	SR
Regularisation/Reversion Fee *	413.00	430.00	452.00		O

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* Reversion: Where an Initial Notice has been cancelled and control has reverted from an Approved Inspector to the Council.

SUPPLEMENTARY BUILDING CONTROL SERVICES & CHARGES:

Householder enquiries ("Do I need an application?")

Substantive advice in advance of a Full Plans Application or Building Notice being submitted within the following 6 months.
NB: this is not intended to cover general queries about building work or the application of the Building Regulations

A proportion of the charge may be credited towards a formal application relating to the same scheme, if submitted within 6 months of advice having been given.

RE-ACTIVATION/INSPECTION OF A DORMANT BUILDING REGULATIONS APPLICATION WHERE A COMPLETION CERTIFICATE HAS NOT BEEN ISSUED:

("Dormant" refers to an application where there has been no activity or contact with Building Control for three years)

Retrieval, Copying and Provision of a Building Regulations Decision Notice, Acceptance or Completion Certificate (per document and where the document has previously been issued)

Application deposited prior to and including 1st January 2012	56.00	58.00	61.00	Inc VAT	SR
Application deposited after 1st January 2012	34.00	35.00	37.00	Inc VAT	SR

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

HOUSING SERVICES

DISCRETIONARY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
PRIVATE SECTOR GRANTS				
Disabled Facility Grants*	1,025.00	1,065.00	1,120.00	E
Empty Homes Grants*	1,240.00	1,290.00	1,355.00	SR

Inc VAT

* Price quoted or 10% whichever is the greatest (except Stair lifts, which is 10% only)

COMMUNITY ALARM SERVICE CHARGES

Charges per Week				
Residential	7.10	7.40	7.40	Z
Mobile (quarterly visit)	4.00	4.20	4.20	Z
One-Off Charges				
Lifeline installation charge	18.00	19.00	20.00	Z

COMMUNITY CENTRES*

Charges per Hour				
Hire Rate (Sunday to Friday)	13.90	14.50	15.25	E
Hire Rate (after 6pm Friday & Saturday)	20.70	21.70	22.80	E
Concession Rate				
Charges per Third Hour:				
Sunday to Friday	FREE	FREE	FREE	
After 6pm Friday & Saturday	FREE	FREE	FREE	
Charges per each hour before/thereafter:	7.00	7.50	7.90	E
Committee Rooms	7.00	7.50	7.90	E
The concession rate is the 3rd hour free.				
Guest Rooms (per room / night)	18.50	19.50	20.50	SR
Compensation Charge for Excessive Cleaning				
Community Centres	104.00	108.00	114.00	O
Guest Rooms	74.50	77.50	81.50	O

GARAGES

Site per week - Old	7.80	8.00	8.40	SR
Site per week - Refurbished	10.60	11.00	11.55	SR
Site per week - New (Previously Stanley Street)	14.10	14.70	15.45	SR
Plot site per annum	63.50	66.00	69.30	SR

BRANCHING OUT

Handyman	POA	POA	POA	SR
Landscaping	POA	POA	POA	SR

OTHER

Issuing of Rent References	45.50	47.50	49.90	SR
Key Fob Replacement (Flats)	6.00	6.50	6.85	SR
Key Fob Replacement (Sheltered Schemes)	6.00	6.50	6.85	SR
Key Safe (small) - to buy outright*	57.00	59.50	62.50	Z
to rent per week	4.25	4.50	4.75	Z
Key Safe (large) - to buy outright*	72.50	75.50	79.30	Z
to rent per week	4.75	5.00	5.25	Z
Leaseholder Management Fee**				
Lowest Level	100.00	104.00	72.69	O
Mid Point	N/A	N/A	100.20	O
Highest Level	N/A	N/A	140.53	O
** increases by £72.69 at the lowest level, £58.93 at the mid point and £38.76 at the highest level per year until 2025/26 where all levels reach £218.07				
Charge to Solicitors for provision of Leaseholder information	150.00	156.00	163.80	SR

* Where the Key safe is not connected to the Community Alarm Service the vat treatment will be standard rated.

VAT Code KEY: O = Outside the Scope; E = Exempt; Z = Zero which are all 0% VAT; SR = Standard Rated 20% VAT;

ALL DIRECTORATES

PHOTOCOPYING

DISCRETIONARY

Not subject to VAT unless stated in the end column

not subject to VAT unless stated in the end column					
	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code	
PHOTOCOPYING					
Photocopying (per sheet)					
A4	0.45	0.45	0.45	Inc VAT	SR
A3	0.80	0.85	0.90	Inc VAT	SR
A2	1.60	1.65	1.70	Inc VAT	SR
A1	2.60	2.70	2.85	Inc VAT	SR
A0	3.60	3.75	3.95	Inc VAT	SR

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

PLANNING - SITE LOCATION PLANS APPENDIX 1

DISCRETIONARY

Site Location Plans

Pricing Structure - VAT rate 20%

Copies	LAMS (1:500)	VAT	Admin (1:500)	VAT	Retail (1:500)
1	£7.00	£1.40	£7.23	£1.45	£17.08
2	£7.25	£1.45	£7.45	£1.49	£17.64
3	£7.50	£1.50	£7.66	£1.53	£18.19
4	£7.75	£1.55	£7.87	£1.57	£18.74
5	£8.00	£1.60	£8.08	£1.62	£19.30
6	£8.25	£1.65	£8.30	£1.66	£19.86
7	£8.50	£1.70	£8.51	£1.70	£20.41
8	£8.75	£1.75	£8.72	£1.74	£20.96
9	£9.00	£1.80	£8.93	£1.79	£21.52
10	£9.25	£1.85	£9.15	£1.83	£22.08
11	£9.50	£1.90	£9.36	£1.87	£22.63
12	£9.75	£1.95	£9.57	£1.91	£23.18
Copies	LAMS (1:1250)	VAT	Admin (1:1250)	VAT	Retail (1:1250)
1	£11.50	£2.30	£6.81	£1.36	£21.97
2	£11.85	£2.37	£6.94	£1.39	£22.55
3	£12.20	£2.44	£7.06	£1.41	£23.11
4	£12.55	£2.51	£7.19	£1.44	£23.69
5	£12.90	£2.58	£7.32	£1.46	£24.26
6	£13.25	£2.65	£7.45	£1.49	£24.84
7	£13.60	£2.72	£7.57	£1.51	£25.40
8	£13.95	£2.79	£7.70	£1.54	£25.98
9	£14.30	£2.86	£7.83	£1.57	£26.56
10	£14.65	£2.93	£7.96	£1.59	£27.13
11	£15.00	£3.00	£8.09	£1.62	£27.71
12	£15.35	£3.07	£8.21	£1.64	£28.27

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

PLANNING - SITE LOCATION PLANS APPENDIX 1

DISCRETIONARY

Copies	LAMS (1:2500) R	VAT	Admin (1:2500) R	VAT	Retail (1:2500) R
1	£14.75	£2.95	£7.02	£1.40	£26.12
2	£15.10	£3.02	£7.15	£1.43	£26.70
3	£15.45	£3.09	£7.28	£1.46	£27.28
4	£15.80	£3.16	£7.40	£1.48	£27.84
5	£16.15	£3.23	£7.53	£1.51	£28.42
6	£16.50	£3.30	£7.66	£1.53	£28.99
7	£16.85	£3.37	£7.79	£1.56	£29.57
8	£17.20	£3.44	£7.91	£1.58	£30.13
9	£17.55	£3.51	£8.04	£1.61	£30.71
10	£17.90	£3.58	£8.17	£1.63	£31.28
11	£18.25	£3.65	£8.30	£1.66	£31.86
12	£18.60	£3.72	£8.42	£1.68	£32.42

Copies	LAMS (1:2500) U	VAT	Admin (1:2500) U	VAT	Retail (1:2500) U
1	£36.00	£7.20	£6.81	£1.36	£51.37
2	£36.75	£7.35	£6.60	£1.32	£52.02
3	£37.50	£7.50	£6.38	£1.28	£52.66
4	£38.25	£7.65	£6.17	£1.23	£53.30
5	£39.00	£7.80	£5.95	£1.19	£53.94
6	£39.75	£7.95	£5.74	£1.15	£54.59
7	£40.50	£8.10	£5.53	£1.11	£55.24
8	£41.25	£8.25	£5.32	£1.06	£55.88
9	£42.00	£8.40	£5.11	£1.02	£56.53
10	£42.75	£8.55	£4.89	£0.98	£57.17
11	£43.50	£8.70	£4.68	£0.94	£57.82
12	£44.25	£8.85	£4.47	£0.89	£58.46

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

PLANNING PRE-APPLICATION CHARGES DEFINITIONS - APPENDIX 1A

Large Scale Major development:

- ☐ Residential development of 200 or more houses or where the number of houses is not known the site area is 4 hectares or more;
- ☐ New floor space of 10,000 sqm or more or where the site area is 2 hectares or more;
- ☐ Development subject to an Environmental Impact Assessment (EIA).

Medium scale major development

- ☐ Residential development of between 50 and 199 houses (inclusive) or where the number of houses is not known the site area is between 1.5 hectares and 4 hectares (inclusive)
- ☐ New floor space of between 2,500 and 9,999 square metres or where the site area is more than 1.5 hectare and less than 2 hectares (inclusive).

Small scale major development

- ☐ Residential development of between 10 and 49 houses (inclusive) or where the number of houses is not known the site area is between 0.5 hectares and 1.5 hectares (inclusive)
- ☐ New floor space of between 1,000 and 2,499 square metres or where the site area is more than 1 hectare and less than 1.5 hectares (inclusive).

Minor development e.g.:

- ☐ Residential development of between 3 and 9 dwellings or where the number of houses is not known the site area is below 0.5 hectares (inclusive);
- ☐ New floor space of between 300 square metres and 1,000 square metres or where the site area is between 0.2 and 1 hectare (inclusive);
- ☐ Telecommunications development

All other development (excluding Householder):

- ☐ Residential development of 1 or 2 dwellings;
- ☐ New floor space of less than 300 square metres (inclusive);
- ☐ Change of use of existing buildings;
- ☐ Planning permission for relevant demolition in a conservation area;
- ☐ Advert Consent

Householder Enquiries

- ☐ Proposals which do need planning permission (request for this information can be made for a further fee of £64.50 including VAT – see “Do I Need Planning Permission?” web page) and only include alterations to existing buildings/structures.

DIRECTORATE OF CORPORATE RESOURCES

CORPORATE SERVICES

STATUTORY

Not subject to VAT unless stated in the end column

		PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
ELECTIONS					
Sale of Full/Edited Register					
The Representation of the People (England and Wales) Regulations 2001.					
in data form	fixed	20.00	20.00	20.00	O
	per 1,000 entries	1.50	1.50	1.50	O
in printed form	fixed	10.00	10.00	10.00	O
	per 1,000 entries	5.00	5.00	5.00	O
Sale of Marked Register & Marked Absent Voting lists					
The Representation of the People (Amendment) Regulations 2008.					
in data form	fixed	10.00	10.00	10.00	O
	per 1,000 entries	1.00	1.00	1.00	O
in printed form	fixed	10.00	10.00	10.00	O
	per 1,000 entries	2.00	2.00	2.00	O

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DIRECTORATE OF CORPORATE RESOURCES

CORPORATE SERVICES

STATUTORY

Not subject to VAT unless stated in the end column

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
LICENSING				
GAMBLING ACT - PERMIT FEES				
Family Entertainment Centre Gaming Machine -				
- Application Fee	300.00	300.00	300.00	O
- Renewal Fee	300.00	300.00	300.00	O
- Existing Operator Grant	100.00	100.00	100.00	O
- Change of Name	25.00	25.00	25.00	O
- Copy of Permit	15.00	15.00	15.00	O
Prize Gaming -				
- Application Fee	300.00	300.00	300.00	O
- Renewal Fee	300.00	300.00	300.00	O
- Existing Operator Grant	100.00	100.00	100.00	O
- Change of Name	25.00	25.00	25.00	O
- Copy of Permit	15.00	15.00	15.00	O
Licensed Premises Gaming Machine Permit				
- Grant	150.00	150.00	150.00	O
- Existing Operator Grant	100.00	100.00	100.00	O
- Variation	100.00	100.00	100.00	O
- Transfer	25.00	25.00	25.00	O
- Annual Fee	50.00	50.00	50.00	O
- Change of Name	25.00	25.00	25.00	O
- Copy of Permit	15.00	15.00	15.00	O
Club Gaming Permit -				
- Grant	200.00	200.00	200.00	O
- Grant (Club Premises Certificate Holder)	100.00	100.00	100.00	O
- Existing Operator Grant	100.00	100.00	100.00	O
- Variation	100.00	100.00	100.00	O
- Renewal	200.00	200.00	200.00	O
- Renewal (Club Premises Certificate Holder)	100.00	100.00	100.00	O
- Annual Fee	50.00	50.00	50.00	O
- Copy of Permit	15.00	15.00	15.00	O
Club Gaming Machine Permit -				
- Grant	200.00	200.00	200.00	O
- Grant (Club Premises Certificate Holder)	100.00	100.00	100.00	O
- Existing Operator Grant	100.00	100.00	100.00	O
- Variation	100.00	100.00	100.00	O
- Renewal	200.00	200.00	200.00	O
- Renewal (Club Premises Certificate Holder)	100.00	100.00	100.00	O
- Annual Fee	50.00	50.00	50.00	O
- Copy of Permit	15.00	15.00	15.00	O
Small Society Lottery Registration -				
- Application Fee	40.00	40.00	40.00	O
- Annual Fee	20.00	20.00	20.00	O

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DIRECTORATE OF CORPORATE RESOURCES

CORPORATE SERVICES

STATUTORY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
LICENCES AND CERTIFICATES				
Premises Licence - Grant/Variation (Not change of name/address or premises supervisor)				
- NDRV £0 - £4,300	100.00	100.00	100.00	O
- NDRV £4,301 - £33,000	190.00	190.00	190.00	O
- NDRV £33,001 - £87,000	315.00	315.00	315.00	O
- NDRV £87,001 - £125,000	450.00	450.00	450.00	O
- NDRV £125,001 and over	635.00	635.00	635.00	O
Premises Licence - Annual				
- NDRV £0 - £4,300	70.00	70.00	70.00	O
- NDRV £4,301 - £33,000	180.00	180.00	180.00	O
- NDRV £33,001 - £87,000	295.00	295.00	295.00	O
- NDRV £87,001 - £125,000	320.00	320.00	320.00	O
- NDRV £125,001 and over	350.00	350.00	350.00	O
Application for grant/renewal of a personal licence	37.00	37.00	37.00	O
Temporary Event Notice	21.00	21.00	21.00	O
Theft, loss etc. of premises licence or summary	10.50	10.50	10.50	O
Application for a provisional statement where premises being built etc.	315.00	315.00	315.00	O
Notification of change of name/address	10.50	10.50	10.50	O
Application to vary licence to specify individual as premises supervisor	23.00	23.00	23.00	O
Application for transfer of premises licence	23.00	23.00	23.00	O
Interim authority notice following death etc. of licence holder	23.00	23.00	23.00	O
Theft, loss etc. of certificate or summary	10.50	10.50	10.50	O
Notification of change of name or alteration of rules of club	10.50	10.50	10.50	O
Theft, loss etc. of temp event notice	10.50	10.50	10.50	O
Theft, loss etc. of personal licence	10.50	10.50	10.50	O
Duty to notify change of name/address	10.50	10.50	10.50	O
Right of freeholder etc. to be notified of licensing matters	21.00	21.00	21.00	O
Alcohol Licences Premises - Automatic Notification Process				
- On Notification	50.00	50.00	50.00	O
Alcohol:				
- Grant/renewal of personal licence	37.00	37.00	37.00	O

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DIRECTORATE OF CORPORATE RESOURCES

REVENUES & BENEFITS

STATUTORY

Not subject to VAT unless stated in the end column

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
COUNCIL TAX AND BUSINESS RATES				
Non Payment of Council Tax/Business Rates				
Council Tax Summons	70.00	70.00	70.00	O
Business Rates Summons	100.00	100.00	100.00	O

BENEFITS VERIFICATION

Administrative Penalty (Ad Pens) - CTR only
The Penalty is equivalent to 50% of the recoverable payment due from the person concerned, rounded down to the nearest penny (Minimum £100 /Maximum £1,000).

Percentage of Recoverable Payment	50%	50%	50%	O
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CTR maximum is £1,000 under new regulations. HB admin penalties are no longer income for BDC as the DWP raise these.

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

STATUTORY

Not subject to VAT unless stated in the end column

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
PUBLIC HEALTH				
Depositing Litter				
Full Penalty	100.00	100.00	100.00	O
Maximum Fine	2,500.00	2,500.00	2,500.00	O
Failure to produce waste documents (waste transfer notes)				
Full Penalty	300.00	300.00	300.00	O
Maximum Fine	Unlimited Fine	Unlimited Fine	Unlimited Fine	O
Failure to produce waste authority (waste carriers licence)				
Full Penalty	300.00	300.00	300.00	O
Maximum Fine	Unlimited Fine	Unlimited Fine	Unlimited Fine	O
Offences relating to waste receptacles (commercial only)				
Full Penalty	110.00	110.00	110.00	O
Maximum Fine	1,000.00	1,000.00	1,000.00	O
*Graffiti & Fly-posting				
Full Penalty	100.00	120.00	140.00	O
Maximum Fine	2,500.00	2,500.00	2,500.00	O
Abandoning a vehicle				
Full Penalty	200.00	200.00	200.00	O
Maximum Fine	2,500.00	2,500.00	2,500.00	O
*Unauthorised Distribution of Literature				
Full Penalty	100.00	100.00	100.00	O
Maximum Fine	2,500.00	2,500.00	2,500.00	O
Breach of Householder Duty of Care				
Full Penalty**	200.00	200.00	200.00	O
Maximum Fine	N/A	N/A	Unlimited Fine	O
Fly-tipping				
Full Penalty	400.00	400.00	400.00	O
Maximum	Unlimited Fine	Unlimited Fine	Unlimited Fine	O
Community Protection Notice				
Full Penalty	100.00	100.00	100.00	O
Maximum Fine	2,500.00	2,500.00	2,500.00	O
Public Spaces Protection (Dog Control)				
Full Penalty	100.00	100.00	100.00	O
Maximum Fine	1,000.00	1,000.00	1,000.00	O

*The penalty range specified in Regulations for graffiti/fly-posting, and the distribution of printed matter is now £65 to £150 (with a default of £100). It is proposed to raise the Fixed Penalties for these offences from £80, to the default of £100. This will also standardise these penalties with those for Littering, Dog Control and Community Protection Notices.

** The Government has introduced a new Fixed Penalty Notice for the offence of a householder failing in their duty of care to ensure that they only entrust their waste to a licensed waste carrier (previously they could only be prosecuted). The Fixed Penalty range available is £150 to £400. (with a default of £200). This offence is potentially more serious in its consequences than littering, but not as serious an offence as that committed by an individual who then goes on to fly-tip that waste. It is, therefore, appropriate to set the Fixed Penalty at £200, a level that reflects this hierarchy. Although an option within the legislation, this Council does not support a reduced penalty for early payment.

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

STATUTORY

Not subject to VAT unless stated in the end column

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
POLLUTION CONTROL				
(All fees are set by DEFRA and are subject to change during the year)				
APPLICATION FEES:				
Standard Process	1,650.00	1,650.00	1,650.00	O
Additional fee for operating without a permit	1,188.00	1,188.00	1,188.00	O
PVRI, SWOBs and Dry Cleaners reduced fee activities	155.00	155.00	155.00	O
PVR 1 & 11 combined	257.00	257.00	257.00	O
VRs and other reduced fee activities	362.00	362.00	362.00	O
Reduced fee activities: Additional fee for operating without a permit	71.00	71.00	71.00	O
Mobile screening and crushing plant	1,650.00	1,650.00	1,650.00	O
for the 3rd to 7th applications	985.00	985.00	985.00	O
for the 8th and subsequent applications	498.00	498.00	498.00	O
Where an application for any of the above is for a combined Part B and waste application, add an extra £310				

POLLUTION CONTROL
(All fees are set by DEFRA and are subject to change during the year)

ANNUAL SUBSISTENCE CHARGE:

Standard process LOW	772.00	O
Standard process MEDIUM	1,161.00	O
Standard process HIGH	1,747.00	O

	Low	Med	High	
Reduced fee activities Low/Med/High	79.00	158.00	237.00	O
PVR 1 & 11 combined	113.00	226.00	341.00	O
Vehicle refinishers Low/Med/High	228.00	365.00	548.00	O
Mobile screening and crushing plant for 1st and 2nd permits Low/Med/High	626.00	1,034.00	1,551.00	O
For the 3rd to 7th permits Low/Med/High	385.00	617.00	924.00	O
8th and subsequent permits Low/Med/High	198.00	314.00	473.00	O

Late payment fee	71.00	O
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Where Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £104 to the above amounts.

TRANSFER & SURRENDER:

Standard process transfer	169.00	169.00	169.00	O
Standard process partial transfer	497.00	497.00	497.00	O
New operator at low risk reduced fee activity (extra 1- off subsistence charge)	75.00	75.00	75.00	O
Surrender: all part B activities	497.00	497.00	497.00	O
Reduced fee activities: transfer	169.00	169.00	169.00	O
Reduced fee activities: partial transfer	47.00	47.00	47.00	O

TEMPORARY TRANSFER OF MOBILES:

1st transfer	53.00	53.00	53.00	O
Repeat following enforcement or warning	53.00	53.00	53.00	O

SUBSTANTIAL CHANGE:

Standard process	1,050.00	1,050.00	1,050.00	O
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	1,650.00	O
Reduced fee activities	102.00	102.00	102.00	O

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

NEIGHBOURHOODS

STATUTORY

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
LOCAL AUTHORITY-INTEGRATED PREVENTION POLLUTION CONTROL CHARGES (includes £99 charge to cover Local Authority extra Admin costs):				
Application	3,363.00	3,363.00	3,363.00	O
Additional fee for operating without a permit	1,188.00	1,188.00	1,188.00	O
*Annual subsistence LOW	1,447.00	1,447.00	1,447.00	O
*Annual subsistence MEDIUM	1,611.00	1,611.00	1,611.00	O
*Annual subsistence HIGH	2,334.00	2,334.00	2,334.00	O
Late payment fee	52.00	52.00	52.00	O
Substantial variation	3,363.00	3,363.00	3,363.00	O
Transfer	235.00	235.00	235.00	O
Partial transfer	698.00	698.00	698.00	O
Surrender	698.00	698.00	698.00	O
*Where subsistence charges are paid 1/4ly an extra £36 is payable				O

Local Authority Prevention Pollution Control mobile plant charges:

		Subsistence fee				
No. of permits	Application fee	Low		Med		High
1 to 2	1,650.00	626.00		1,034.00		1,551.00
3 to 7	985.00	385.00		617.00		924.00
8 & over	498.00	198.00		314.00		473.00

NOTE: All fees are set by DEFRA and are subject to change during the year

VAT Code KEY: O = Outside the Scope; E = Exempt; Z = Zero which are all 0% VAT; SR = Standard Rated 20% VAT

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

HOUSING SERVICES

STATUTORY

Not subject to VAT unless stated in the end column.

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2023/24 £	VAT Code
Court Costs				
Possession Hearings	325.00	355.00	355.00	O
Eviction Warrant Fee	121.00	130.00	130.00	O
Leaseholder Ground Rent	10.00	10.00	10.00	O

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DIRECTORATE OF REGENERATION & NEIGHBOURHOODS

PLANNING APPLICATIONS FEES - APPENDIX 2

STATUTORY

A Guide to the Fees for Planning Applications in England

These fees apply from the 17 January 2018 onwards

This document is based upon 'The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012' (as amended) including all amendments up to the 1 August 2021.

The fee should be paid at the time the application is submitted. If you are unsure of the fee applicable, please contact your Local Planning Authority.

Householder Applications

Alterations/extensions to a single dwellinghouse, including works within	Single dwelling house	£206
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Outline Applications

Site area for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£462 for each 0.1 hectare (or part thereof)
Site area more than 2.5 hectares	More than 2.5 hectares	£11,432 + £138 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £150,000

Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)

Alterations/extensions dwellinghouses, including works within boundaries	Single Dwellinghouse or single flat	£206
	Two or more dwellinghouses (or two or more flats)	£407
New dwellinghouses	Not more than 50 dwellinghouses	£462 for each dwellinghouse
New dwellinghouses	More than 50 dwellinghouses	£22,859 + £138 for each additional dwellinghouse in excess of 50 Maximum fee of £300,000

Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery):

Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq. m	£234
Gross floor space to be created by the development	More than 40 sq. m but no more than 75 sq. m	£462
Gross floor space to be created by the development	More than 75 sq. m but no more than 3,750 sq. m	£462 for each 75 sq. m (or part thereof)
Gross floor space to be created by the development	More than 3,750 sq. m	£22,859 + £138 for each additional 75 sq. m (or part thereof) in excess of 3,750 sq. m. Maximum fee of £300,000

The erection of buildings (on land used for agriculture for agricultural purposes)

Gross floor space to be created by the development	Not more than 465 sq. m	£96
Gross floor space to be created by the development	More than 465 sq. m but not more than 540 sq. m	£462
Gross floor space to be created by the development	More than 540 sq. m but not more than 4,215 sq. m	£462 for first 540 sq. m + £462 for each additional 75 sq. m (or part thereof) in excess of 540 sq. m
Gross floor space to be created by the development	More than 4,215 sq. m	£22,859 + £138 for each additional 75 sq. m (or part thereof) in excess of 4,125 sq. m Maximum fee of £300,00

Erection of glasshouses (on land used for the purposes of agriculture)

Gross floor space to be created by the development	Not more than 465 sq. m	£96
	More than 465 sq. m	£2,580

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS		
PLANNING APPLICATIONS FEES - APPENDIX 2		
STATUTORY		
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent) Continued...		
Erection/ alterations/ replacement of plant and machinery		
Site area	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£22,859 + £138 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares Maximum fee of £300,00
Applications other than Building Works		
Car parks, service roads or other accesses	For existing uses	£234
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,934 + £138 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £78,000
Operations connected with exploratory drilling for oil or natural gas		
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£38,070 + £151 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares Maximum fee of £300,000
Operations (other than exploratory drilling) for winning and working of oil or natural gas		
Site area	Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£38,520 + additional £151 for each 0.1 hectare in excess of 15 hectares Maximum fee of £78,000
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,934 + additional £138 for each 0.1 hectare in excess of 15 hectares Maximum fee of £78,000
Other operations (not coming within any of the above categories)		
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) Maximum fee of £2,028
Change of Use of a building to use as one or more separate dwellinghouses, or other cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£462 for each dwellinghouse
Number of dwellinghouses	More than 50 dwellinghouses	£22,859 + £138 for each additional dwellinghouse in excess of 50 Maximum fee of £300,000
Other Changes of Use of a building or land		£462
Lawful Development Certificate		
LDC - Existing Use or operation		Same as Full
LDC - Existing Use or operation - lawful not to comply with any condition or limitation		£234
LDC - Proposed Use or operation		Half the normal planning fee

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS		
PLANNING APPLICATIONS FEES - APPENDIX 2		
STATUTORY		
Prior Approval (under Permitted Development rights)		
Larger Homes Extensions (from 19 August 2019)		£96
Additional storeys on a home (from 30 July 2021)		£96
Agricultural and Forestry buildings & operations		£96
Demolition of buildings		£96
Communications (previously referred to 'Telecommunications Code Systems Operations')		£462
Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3) (from 1 August 2021)		£96
Change of use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School		£96
Change of Use of a building and any land within its curtilage from and Agricultural Building to a State-Funded School.		£96
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)		£96
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3) (from 30 July 2021)		£100 for each dwellinghouse
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)		£96; or
		£206 if it includes building operations in connection with the change of use
Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)		£96; or
		£206 if it includes building operations in connection with the change of use
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)		£96; or
		£206 if it includes building operations in connection with the change of use
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant and Machinery required in Connection with that use		£96
Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years		£96
Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop		£96
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt		£96
Erection, extension, or alteration of a university building (from 21 April 2021)		£96
Construction of new dwellinghouses (from 2 September 2020)	Not more than 50 dwellinghouses	£334 for each dwellinghouse
	More than 50 dwellinghouses	£16,525 + £100 for each dwellinghouse in excess of 50 Maximum fee of £300,000

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS		
PLANNING APPLICATIONS FEES - APPENDIX 2		
STATUTORY		
Reserved Matters		
Approval of reserved matters following outline approval	Full fee due or if full fee already paid then £462 due	
Removal/ Variation/Approval/Discharge of condition		
Removal or variation of a condition following grant of planning permission		£234
Discharge of condition(s) - Approval of details and / or confirmation that one or more planning conditions have been complied with	Householder permissions	£34
	All other permissions	£116
Advertising		
Relating to the business on the premises		£132
Advance signs which are not situated or visible from the site, directing the public to a business		£132
Other advertisements		£462
Non-material Amendment Following a Grant of Planning Permission		
Applications in respect of householder developments		£34
Applications in respect of other developments		£234
Permission in Principle		
Site area	£402 for each 0.1 hectare (or part thereof)	
Concessions		
Please note: Not all concessions are valid for all applications types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.		
Exemptions From Payment		
An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing:		
• Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or		
• Facilities designed to secure that person's greater safety, health or comfort.		
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted		
Listed Building Consent		
Planning permission for relevant demolition in a Conservation Area		
Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal		
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant:		
• For a withdrawn application: Within 12 months of the date the application was received.		
• For a determined application: Within 12 months of the date the application was granted, refused or an appeal dismissed		
• For an application where an appeal was made on the grounds of non-determination: Within 12 months of the period when the giving of notice of a decision on the earlier valid application expired.		
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation		

DIRECTORATE OF REGENERATION & NEIGHBOURHOODS	
PLANNING APPLICATIONS FEES - APPENDIX 2	
STATUTORY	
Concessions continued...	
Please note: Not all concessions are valid for all applications types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.	
Exemptions From Payment continued...	
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person	
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question	
If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area	
If the application is for a Certificate of Lawfulness of Proposed Works to a listed building	
If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site, buildings or land as the prior approval application (for larger home extensions, additional storeys on a home, or change of uses)	
Reductions To Payments	
If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving the buildings then the fee is £462	
If the application is being made on behalf of a parish or community council then the fee is 50%	
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%	
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462	
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%	
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half the sum of the others	
Fees for cross boundary applications	
Where an application crosses one or more local or district planning authorities	
<ul style="list-style-type: none"> The amount due is usually 150% of the 'single' fee that would have been payable for the proposed development (as if there had only been one application to a single authority covering the entire site); unless The 'total' fee (the sum total of each separately calculated fee for each part of the development within each authority's boundary) is smaller. In which case this 'total' fee is the fee due 	
In either case, the fee should be paid to the authority that contains the larger of the part of the application site within its boundary.	