

# Activity Risk Assessment Landscape Report



<b>Reference</b>	2009	<b>Activity Description</b>	Covid-19 Secure Risk Assessment Re-opening Public Toilets
<b>Assessment Date</b>	08/06/2020	<b>Publish To Portal</b>	No
<b>Assessor Name</b>	Wendy Turner	<b>Description</b>	Re-Opening Public Toilets Covid 19 Secure Risk Assessment.
<b>Assessment Team Members</b>	James Moran (429) Craig Taylor (4487) Tim Andrew (961) Sue Bowler (1006)	<b>Review Date</b>	08/06/2022
<b>Project Risk Assessment Reference</b>		<b>Overall Potential Risk Level</b>	24
<b>Org Unit</b>	Bassetlaw -> Bassetlaw District Council -> Regeneration Neighbourhood & Housing -> Neighbourhood Services -> Operational Services -> Street & Other Cleaning	<b>Overall Residual Risk Level</b>	17
<b>Location</b>	Chancery Lane - Retford 73 Bridge St - Worksop	<b>Number Of People Exposed</b>	0
<b>Risk Assessment Category</b>		<b>People Exposed</b>	Staff Public
<b>Date Record Created</b>	08/06/2020		

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Hazard Category & Hazard Phrases	Persons At Risk & How Is Person At Risk	Control Measures	P	S	R	Additional Control Measures	P	S	R
<p>Corona Virus - Covid-19 Risk of infection whilst carrying out work duties cleaning and disinfecting public toilet areas, Passing through potentially busy / congested Town Centres and Market Places.</p>	<p>Staff Public The virus is spread by minute water droplets from someone coughing, sneezing, talking or breathing. it can survive on surface and be transferred to the hands, mouth, nose and eyes. There is no vaccine, many people are sick and have died.</p>	<p>Cleaning and Sanitisation - Employees instructed to increase the frequency of handwashing with soap and water for at least 20 seconds. Alcohol hand gel will also be available.</p> <p>Only one member of the public unless its a family group to enter the toilets at one time.</p> <p>Public to adhere to Government Guidelines and signage displayed.</p> <p>Cleaning and Sanitisation - Paper towels are available to minimise the use of hand dryers.</p> <p>Personal Protective Equipment (PPE) - All existing requirements to use PPE for the control of non-coronavirus risks will still apply.</p> <p>Personal Protective Equipment (PPE) - Cleaning and disinfecting surfaces, touch points Disposable single use plastic apron, and disposable nitrile gloves, face visor. A face covering is available on request by staff.</p> <p>Social Distancing - Employees to follow social distancing guidelines at all times of 2 metres.</p>	3 - Significant	3 - Serious	9 - Medium	<p>Cleaning and Sanitisation - Hand sanitiser points are to be installed at entrance to public toilets</p> <p>Public signage to be installed, queuing systems and distance markers to be put in place.</p> <p>Toilets to be closed during cleaning, use roller shutter door or barriers do not use cones.</p> <p>Times of opening / closing to be clearly visible and published on line.</p> <p>Security guard will be on duty from 7.am for one week only at Retford then from 24th at Worksop and operate one in one out system.</p> <p>Waste must be double bagged for disposal and placed in skip for removal. PPE must be worn.</p> <p>Ensure high level of personal hygiene including clean workwear and regular laundering</p> <p>Personal Protective Equipment (PPE) - Where employees elect to use face coverings, sufficient guidance and support has been made available on washing hands before putting on and after removing, avoiding touching face, change coverings regularly etc</p>	3 - Significant	3 - Serious	9 - Medium
<p>Corona Virus - Covid-19 Carrying out work where social distancing cannot be assured.</p>	<p>Staff Contracting the virus from colleagues, members of the public or visitors to the Public toilets</p>	<p>Working Methods - Employees will not return to the workplace if they are able to deliver their work from home.</p> <p>Employee Vulnerabilities -</p>	3 - Significant	5 - Critical	15 - High	<p>Employee Vulnerabilities - Employees in the moderate risk group and who cannot work from home will be assessed by their manager to determine what additional</p>	2 - Low	4 - Major	8 - Medium

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Transmitting the virus to colleagues.

Close contact including delivery of first aid intervention (CPR)

Employees in the high risk group will wherever possible work from home. Where work from home is not possible, they should remain at home and observe government advice.

Social Distancing - Employees to follow social distancing guidelines at all times.

Social Distancing - Employees will only be permitted to travel for work with colleagues in the same vehicle where social distancing can be maintained.

Social Distancing - Every reasonable effort to comply with the social distancing guidelines set out by the government will be made.

Social Distancing - Refrain from direct physical contact such as shaking hands.

Social Distancing - Social distancing measures will be employed at entrances, & staff rooms.

Social Distancing - Where social distancing cannot be assured for a work activity, the activity will be avoided until alternative safe methods of delivery can be implemented.

Workplace Design - High volume pedestrian traffic areas within buildings are monitored to maintain social distancing.

Workplace Design - Signs requesting hand washing, the use of hand sanitiser and social distancing have been displayed in the toilet area.

Workplace Design - Increase ventilation by opening

control measures are required before they will be permitted to return to the workplace.

Social Distancing - High volume pedestrian traffic areas in public spaces monitor footfall and refrain from these areas during busy periods, ensure 2m distance where ever possible.

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windows and doors where possible.

Gatherings / Meetings - Where face to face meetings are needed, observe 2 metres rule.

Transport / Travel - Employees will only be permitted to travel for work with colleagues in the same vehicle where social distancing can be maintained.

Cleaning and Sanitisation - Employees will use good hygiene measures as soon as possible after assisting in an accident response or any other essential breach of distancing rules.

Communications and Guidance - Direct staff to the Public Health England and 111 NHS websites if they have concerns about their health. See attached link. Including how to get a coronavirus test.

Symptomatic - Employees having a symptomatic person within their household will be required to go home, self-isolate and if possible work from home for 14 days

Symptomatic - Employees showing Covid 19 symptoms will be required to go home, self-isolate and if possible work from home for 7 days

Attendance at Accidents - Employees will use good hygiene measures as soon as possible after assisting in an accident response or any other essential breach of distancing rules.



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<b>Assessment Conclusion</b>	Follow social distancing guidelines, personal hygiene methods, and personal protective equipment, hand washing and sanitisation. Ensure cleaning and disinfection of all touch points and floors on a more frequent basis. Dispose of rubbish as per guidelines. Report any illness to your Supervisor. Keep 2 metres social distance when out litter picking refrain from personal contact. Follow Safe System of Work.
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