

# Bassetlaw Local Development Scheme

2019 - 2022



**Bassetlaw**  
DISTRICT COUNCIL  
— North Nottinghamshire —



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# 1. Purpose of the Local Development Scheme

- 1.1** National planning policy place Local Plans and planning policy documents at the heart of the planning system. These documents set out a vision and a framework for the future development of an area, addressing needs and opportunities in relation to housing, the economy, community facilities and infrastructure – as well as safeguarding the environment, adapting to climate change and securing good design.
- 1.2** A Local Development Scheme (LDS) is the first point of contact for anyone wishing to find out which planning policy documents apply to Bassetlaw, and their status. The plan making process is complicated - this LDS provides details on the new Local Plan and other planning policy documents so that local communities and interested parties can keep track of progress and wider plan making context. A Glossary is in Appendix 1.
- 1.3** In essence, it is a project plan setting out the timetable of work the Council will undertake from September 2019 until August 2022. It identifies the documents that will be given priority during this period, the subjects and area these documents will cover and the timetable for their preparation.
- 1.4** It is important that plans for the future development of the District are produced in a timely and efficient manner. If not, development which is crucial to the social, economic and environmental well-being of the District and its residents may be delayed, the co-ordination of development and infrastructure provision may be difficult to achieve and it puts at risk the Council's ability to defend planning decisions at appeals. If the Council's monitoring indicates the need to adjust the LDS timetable or if there is a need to revise and/or prepare new planning documents in response to national planning policy or local circumstances, this LDS will be adjusted accordingly.



## 2. The Bassetlaw Statutory Development Plan

- 2.1 The Bassetlaw Core Strategy and Development Management Policies Development Plan Document (DPD)**, together with any ‘made’ neighbourhood plans, and the Nottinghamshire Minerals and Waste Local Plans form the statutory Development Plan for Bassetlaw. All planning applications should be in accordance with the Development Plan unless material considerations indicate otherwise.

### **Bassetlaw Core Strategy and Development Management Policies DPD**

- 2.2** Adopted in 2011, this sets out a spatial strategy for the future development of Bassetlaw, including the amount of new development to be provided by 2029. It also provides policies for the determination of planning applications, including those relating to the protection and enhancement of the natural and built environment. It does not contain site allocations

### **Nottinghamshire Minerals and Waste Local Plans**

- 2.3** Nottinghamshire County Council is the Minerals and Waste Planning Authority for Nottinghamshire. They are responsible for determining planning applications for minerals extraction and associated development and waste proposals.
- 2.4** The County Council state that the current Minerals Plan is out of date – a consultation on the Publication Draft Minerals Local Plan commenced on the 30 August 2019. The Nottinghamshire Waste Core Strategy, December 2013 and the saved policies of the 2007 Waste Local Plan provide guidance for waste planning in the District.

### **Neighbourhood Plans**

- 2.5** Following the introduction of the Localism Act 2011 communities can now choose to produce a neighbourhood plan, which contain policies that help shape and deliver new development in their area. A Neighbourhood Plan helps guide development, rather than prevent it. Policies should cover local issues rather than strategic issues. Currently, there are 13 made Neighbourhood Plans in the District. More information about the current status of Neighbourhood Plans can be found on the Council’s website [www.bassetlaw.gov.uk](http://www.bassetlaw.gov.uk)
- 2.6** Neighbourhood plans are led by the community and are subject to rigorous community involvement, consultation, independent examination, and a referendum. Once made by the Council, decisions on planning applications must be made in accordance with them (and any other policies forming part of the development plan) unless material considerations indicate otherwise.

## 3. Other Planning Policy Documents

### Community Infrastructure Levy

- 3.1** The Community Infrastructure Levy (CIL) was introduced by the Planning Act 2008 and defined in the CIL Regulations 2010 (as amended). The Council introduced its CIL Charging Schedule in September 2013 - CIL is a locally set charge on new development, based on the size and type of development. The funds raised are used to provide infrastructure which is required to support new development across the District.

### Supplementary Planning Documents

- 3.2** Supplementary Planning Documents (SPDs) provide more detail and guidance about a specific topic or site in the adopted Core Strategy, but do not set new policy. SPDs are not subject to independent examination; however they are subject to community consultation. All SPDs are material considerations in the determination of a planning application.
- 3.3** The Council has four adopted SPDs:
- Affordable Housing SPD, January 2014
  - Residential Design SPD, December 2013
  - Residential Parking Standards SPD, June 2012
  - Shopfronts and Signage SPD, July 2014

### Statement of Community Involvement

- 3.4** The Statement of Community Involvement (SCI) sets out how the Council will involve the community and stakeholders in plan-making and when considering planning applications. The SCI also sets out the level of consultation that developers will be encouraged to undertake, before submitting an application, particularly those involving major or controversial proposals.
- 3.5** The Council's current SCI was adopted in 2016. Consultation on the Council's revised SCI was undertaken in January-March 2019. Adoption is expected in October 2019.

### Authority Monitoring Report

- 3.6** The Council is required to prepare an Authority Monitoring Report (AMR) which provides progress on the production of documents identified in this LDS. It also assesses the effectiveness of the Core Strategy policies. Bassetlaw's AMR's are published annually and are available on the Council's website [www.bassetlaw.gov.uk](http://www.bassetlaw.gov.uk)

### Evidence base

- 3.7** A range of information including background studies, research and surveys are being undertaken to inform the new Local Plan. Many have been undertaken by the Council, some by consultants on behalf of the Council, others in partnership with other Local Authorities and the County Council to take into account any issues and opportunities affecting neighbouring areas and the wider region. The evidence base can be viewed at [www.bassetlaw.gov.uk](http://www.bassetlaw.gov.uk)

# 4. Bassetlaw's New Planning Policy Documents

## Bassetlaw Local Plan

- 4.1 The Council is progressing with the preparation of a single Local Plan covering the whole of the District. This will replace, when adopted, the Core Strategy and Development Management Policies DPD.
- 4.2 The new Local Plan process will enable on-going stakeholder and public consultation on a wide range of planning issues. This will be undertaken alongside the Council's Duty to Cooperate with key stakeholders including neighbouring authorities.

<b>Bassetlaw Local Plan</b>	
Subject and Scope	Outlines the long term vision and priorities for Bassetlaw. Sets out the amount and distribution of new development providing a comprehensive and long-term planning framework for the period up to 2037. The Plan will also contain site allocations and policies for the determination of planning applications. A Policies Map will define geographically the development proposals and have notations to allow for the application of planning policies.
Plan Period	2018 to 2037
Status	Development Plan Document
Chain of Conformity	National Planning Policy Framework/PPG Nottinghamshire Minerals and Waste Local Plans Relevant Council Plans and Strategies
Geographic Coverage	Bassetlaw District
Replaces/Supersedes	Bassetlaw Core Strategy and Development Management Policies DPD
Production/Management	Planning Policy team, BDC
Anticipated Resources	Planning Policy Officers Other Council officers External Consultants
Review	All policies to be reviewed to assess whether they need updating by 2024.
<b>Timetable</b>	<b>A detailed timetable is in Appendix 2</b>
Draft Local Plan consultation	January-February 2020
Publication Draft consultation	August-September 2020
Submission	December 2020
Examination	April 2021
Adoption	October 2021

## Workshop Central Area Development Plan Document (DPD)

- 4.3** The new Bassetlaw Local Plan proposes significant regeneration to the Central Area of Workshop. The new Local Plan will set out the amount and distribution of new development for the Central Area, but so that these proposals are delivered in a comprehensive, co-ordinated way and address the specific economic, social and environmental issues within the Central Area it is necessary to produce a dedicated DPD to facilitate delivery.
- 4.4** The Central Area DPD will provide more details relating to the delivery of key sites including the type, mix and tenure of development, the design and functionality of the built and natural environment, improvements to movement and connectivity, as well as a framework for delivery and implementation. A Policies Map will define geographically the development proposals.

<b>Workshop Central Area Development Plan Document</b>	
Subject and Scope	Provides a co-ordinated approach to the sustainable regeneration of the Workshop Central Area. It will implement the policy requirements of the new Local Plan by providing a framework for sustainable economic development, major new housing development, social and green infrastructure and sustainable transport solutions. A delivery and implementation framework will be incorporated.
Plan Period	2020 to 2037
Status	Development Plan Document
Chain of Conformity	National Planning Policy Framework/PPG Bassetlaw Local Plan Nottinghamshire Minerals and Waste Local Plans Relevant Council Plans and Strategies
Geographic Coverage	The Workshop Central Area as defined in the new Local Plan and by the Local Plan Policies Map.
Replaces/Supersedes	-
Production/Management	Planning Policy team, BDC
Anticipated Resources	Planning Policy Officers Growth and Enterprise Officers Other Council officers External Consultants
Review	All policies to be reviewed to assess whether they need updating by 2025.
<b>Timetable</b>	<b>A detailed timetable is in Appendix 3</b>
Scoping	May 2020- February 2021
Drafting	March –July 2021
Consultation Draft DPD	July 2021*
Consultation	August-September 2021
Publication Draft DPD	February 2022
Consultation	March-April 2022
Submission	August 2022
Examination	December 2022
Adoption	March 2023

\*This is planned to follow the receipt of the Inspector's Report of the Local Plan, which is the parent document for this DPD



## Community Infrastructure Levy

- 4.5** The Interim Whole Plan & CIL Viability Assessment (2018) proposed revisions to the Council's CIL Charging Schedule. To ensure any changes to CIL can inform the emerging Local Plan, a formal review of the CIL Charging Schedule will be aligned with the preparation of the new Local Plan.

<b>Bassetlaw Community Infrastructure Levy Charging Schedule</b>	
Subject and Scope	The Community Infrastructure Levy is a statutory charge on new development that is used to fund infrastructure needed to support new development in the District. The Charging Schedule will set out the proposed CIL charges for different types of development across the District. It will also identify which type of development will be exempt from a CIL charge. It will use a formula based of £ per sqm of floorspace.
Plan Period	From date of adoption
Status	Adopted Council policy
Chain of Conformity	National Planning Policy Framework/PPG Bassetlaw Local Plan Relevant Council Plans and Strategies
Geographic Coverage	Bassetlaw District
Replaces/Supersedes	Bassetlaw Community Infrastructure Levy Charging Schedule 2013
Production/Management	Planning Policy team, BDC
Anticipated Resources	Planning Policy Officers External Consultants
<b>Timetable</b>	<b>A detailed timetable is in Appendix 4</b>
Preliminary Draft CIL Charging Schedule consultation	January-February 2020
Draft CIL Charging Schedule consultation	August-September 2020
Submission	December 2020
Examination	April 2021
Adoption	October 2021

## Other Planning Documents

- 4.6** To help deliver policies and sites in the new Local Plan the Council proposes to introduce three new Supplementary Planning Documents: Affordable Housing and Developer Contributions, Design Quality and Greening Bassetlaw.

### **Bassetlaw Affordable Housing and Developer Contributions Supplementary Planning Document**

Subject and Scope	Provides additional detailed guidance to developers, housebuilders, Registered Providers and the community on the Council's approach to securing affordable housing and developer contributions, ensuring that the new Local Plan policies are as effective as possible in delivering infrastructure required as a consequence of new development. This will include: <ul style="list-style-type: none"> <li>• Providing greater clarity about developer contribution priorities in different parts of the District;</li> <li>• Providing more guidance about financial contributions;</li> <li>• Providing more guidance about the supporting information that is likely to be sought with planning applications.</li> </ul>
Plan Period	2018 - 2037
Status	Supplementary Planning Document
Chain of Conformity	National Planning Policy Framework/PPG Bassetlaw Local Plan Relevant Council Plans and Strategies
Geographic Coverage	Bassetlaw District
Replaces/Supersedes	Affordable Housing SPD 2014
Production/Management	Planning Policy team, BDC
Anticipated Resources	Planning Policy Officers Strategic Housing Officers Other Council officers
Review	A review will be considered if: <ul style="list-style-type: none"> <li>• The AMR identifies that relevant Local Plan Policies are not effective in delivering the identified level of affordable housing and developer contributions;</li> <li>• There are significant changes to the Local Plan's evidence base that indicate the Local Plan is unable to deliver the identified level of affordable housing and developer contributions;</li> <li>• There is a significant change in national planning guidance; or</li> <li>• The SPD is insufficiently effective in enabling affordable housing and infrastructure.</li> </ul>
<b>Timetable</b>	<b>A detailed timetable is in Appendix 5</b>
SPD Drafting	January - May 2020
Draft SPD Consultation	August - September 2020 – this SPD will be amended post receipt of the Inspector's report (July 2021), when the Council has certainty that the parent Local Plan policies are sound
SPD amendment	September-October 2021
Adoption	January 2022*

\*Adoption can only take place after the adoption of the Local Plan in December 2021

## Bassetlaw Design Quality Supplementary Planning Document

Subject and Scope	Sets out additional detailed guidance to developers, housebuilders and the community on the Council's approach to delivering high quality design in new development. This will include residential and non-residential development, the built environment and green infrastructure, older peoples housing and parking standards. It will also provide more guidance about the supporting information that is likely to be sought to deliver relevant Local Plan policies.
Plan Period	2018 - 2037
Status	Supplementary Planning Document
Chain of Conformity	National Planning Policy Framework/PPG Bassetlaw Local Plan Relevant Council Plans and Strategies
Geographic Coverage	Bassetlaw District
Replaces/Supersedes	Residential Design SPD 2013 Residential Parking Standards 2012 Shopfront Design and Signage 2014
Production/Management	Planning Policy team, BDC
Anticipated Resources	Planning Policy Officers Other Council officers
Review	A review will be considered if: <ul style="list-style-type: none"> <li>• The AMR identifies that relevant Local Plan Policies are not effective in delivering design quality;</li> <li>• There is a significant change in national planning guidance.</li> </ul>
<b>Timetable</b>	<b>A detailed timetable is in Appendix 5</b>
SPD Drafting	January-May 2020
Draft SPD Consultation	August-September 2020 – this SPD will be amended post receipt of the Inspector's report (July 2021), when the Council has certainty that the parent Local Plan policies are sound
SPD amendment	September-October 2021
Adoption	January 2022*

\*Adoption can only take place after the adoption of the Local Plan in December 2021

## Greening Bassetlaw Supplementary Planning Document

Subject and Scope	Gives additional detailed guidance to developers, house builders and the community on the Council's approach to addressing the impacts of climate change through delivering energy efficient buildings, low carbon and renewable energy schemes, providing for electric vehicles, maximising water efficiency and securing biodiversity net gain and carbon offsetting.
Plan Period	2018 - 2037
Status	Supplementary Planning Document
Chain of Conformity	National Planning Policy Framework/PPG Bassetlaw Local Plan Relevant Council Plans and Strategies
Geographic Coverage	Bassetlaw District
Replaces/Supersedes	-
Production/Management	Planning Policy team, BDC
Anticipated Resources	Planning Policy Officers Other Council officers
Review	A review will be considered if: <ul style="list-style-type: none"> <li>• The AMR identifies that relevant Local Plan Policies are not effective in delivering the Council's climate change priorities and objectives;</li> <li>• There are significant changes to the Local Plan's evidence base that indicate the Local Plan is unable to deliver the identified standards in relevant policies;</li> <li>• There is a significant change in national planning guidance.</li> </ul>
<b>Timetable</b>	<b>A detailed timetable is in Appendix 5</b>
SPD Drafting	January-May 2020
Draft SPD Consultation	August-September 2020 – this SPD will be amended post receipt of the Inspector's report (July 2021), when the Council has certainty that the parent Local Plan policies are sound
SPD amendment	September-October 2021
Adoption	January 2022*

\*Adoption can only take place after the adoption of the Local Plan in December 2021



# 5. Risks and Contingencies

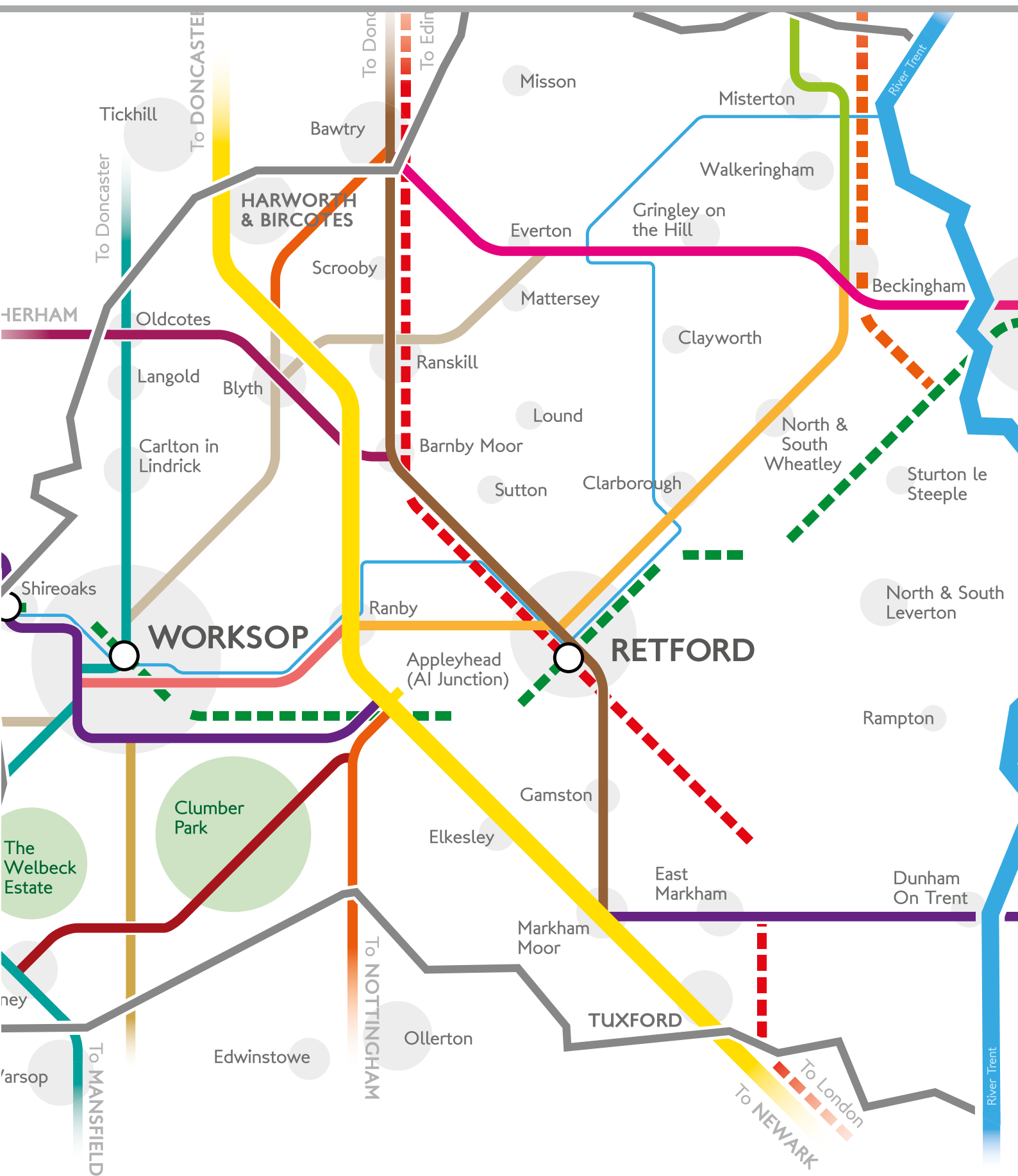
**5.1** The timetable for the preparation of the Bassetlaw Local Plan and other planning policy documents is challenging but the Council is committed to achieving the targets set out in this LDS. In managing this programme of work, an analysis of risks has been undertaken below, together with the measures to manage them.

<b>Risks</b>	<b>Level</b>	<b>Contingency</b>
Significant changes to the planning system – publication of new Government legislation/ guidance	Medium	Continue to keep fully abreast of any changes. Assess as soon as practicable any revisions that may be necessary to the Local Plan and other planning policy documents
Problems/inability to engage with key stakeholders and the community	Low	Continue to engage and maintain good relationships with key stakeholders and communities. Raise any issues or problems through appropriate channels
Handling higher than expected numbers of representations	Medium	Establish clear procedure for processing representations prior to consultation, process responses as they are submitted, and ensure additional staff resources are available to assist if necessary after consultation period
Loss of officers within Planning Policy team	Medium	Undertake recruitment quickly, recruit temporary staff to cover shortfalls
Inability of the Planning Inspectorate to deliver hearings and reports on time	Medium	This would affect the timing of the Examination and the adoption of the Local Plan and Central Area DPD.No contingency as Planning Inspectorate is the sole body able to undertake this process.
Neighbourhood Plans – staff available to provide advice and support to groups	Medium	Early engagement with neighbourhood plan groups/Parish Councils to anticipate workload and to establish parameters of Council service. Recruit Lead Neighbourhood Planner to assist with workload.

## 6. Project Management and Resources

- 6.1** The preparation of the planning policy documents identified in this LDS will be led and co-ordinated by the Planning Policy team supported by officers from other Council services, stakeholders and partners.
- 6.2** Subject to the availability of resources, the nature of technical work to be undertaken and the requirements of specific timetables, external consultancy support may be used to deliver key tasks and projects.
- 6.3** Consultation arrangements as defined in the adopted Statement of Community Involvement will be coordinated by a designated officer using other Council resources as appropriate. Close working with a range of stakeholders and partners will also be an important feature of the preparation of planning policy documents.
- 6.4** The Local Plan budget covers the cost of work on the Local Plan and other planning policy documents and projected costs will also be accounted for in the same way. This includes the costs of Independent Examinations in collaboration with the Planning Inspectorate.

# Appendices



## APPENDIX 1: Glossary & Abbreviations

**Adopted Policies Map:** A map of the local planning authority's area based on an Ordnance Survey map including an explanation of any symbol or notation and illustrating geographically the application of the policies in the adopted local plan.

**Adoption:** The approval, after independent examination of the final version of a Local Plan by a local authority for future planning policy and decision making.

**Annual Monitoring Report (AMR):** A report which is produced annually to establish what is happening now and what may happen in the future and compare trends against LDF policies to determine if changes need to be made.

**Duty to Cooperate:** This duty requires local authorities and other public bodies to work together on planning issues in the preparation of the Local Plan.

**Evidence Base:** The Local Plan should be based on adequate, up-to-date and relevant evidence about the economics, social and environmental characteristics and prospects of the area.

**Inspector:** Independent Inspector appointed by the Secretary of State to carry out the public examination of the Local Plan.

**Local Development Scheme (LDS):** Statement detailing the timescales and arrangements for the preparation of local development documents.

**Localism Act 2011:** The Localism Act introduced changes to the planning system including making provision for the revocation of Regional Spatial Strategies, and introducing the Duty to Cooperate and Neighbourhood Planning.

**Local Plan:** Comprises a Written Statement and a Policies Map. The Written Statement includes the Authority's detailed policies and proposals for the development and use of land together with reasoned justification for these proposals.

**Material Consideration:** Must be genuine planning considerations i.e. they must be related to the development and use of land in the public interest.

**National Planning Policy Framework (NPPF):** Sets out the Government's planning policies for England and how these are expected to be applied. Providing a framework within which local people and their accountable councils can produce their own distinctive local and neighbourhood plans, reflecting the needs and priorities of their communities.

**National Planning Practice Guidance (PPG):** on 6 March 2014 the Department for Communities and Local Government (DCLG) launched its web based planning practice guidance. This is important information for any users of the planning system. This guidance will be updated as required.

**Neighbourhood Plan:** Gives communities direct power to develop a shared vision for their neighbourhood and deliver the sustainable development they need.

**Planning & Compulsory Purchase Act 2004:** This Act updated the 1990 Town & Country Planning Act. The Planning and Compulsory Purchase Act 2004 introduced a new statutory system of regional and local planning and has since been amended by the Localism Act 2011.



**Planning Inspectorate:** The Government body responsible for providing independent inspectors for planning inquiries and for examinations of development plan.

**Public Examination:** Local Plan will be examined by an independent Inspector whose role it is to assess whether the plan has been prepared in accordance with the Duty to Co-operate, legal and procedural requirements and whether it is sound.

**Regulations:** This means “The Town and Country Planning (Local Planning) (England) Regulations 2012” unless indicated otherwise. Planning authorities must follow these when preparing Local Plans.  
**Saved Policies:** Policies in the current Local Plan which have been safeguarded and then reused in other documents.

**Soundness:** Under the National Planning Policy Framework 2019 paragraph 35 states that plan area sound if they are: a) Positively prepared – providing a strategy which, as a minimum, seeks to meet the area’s objectively assessed needs<sup>19</sup>; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development; b) Justified – an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence; c) Effective – deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground; and d) Consistent with national policy – enabling the delivery of sustainable development in accordance with the policies in this Framework.

**Supplementary Planning Document (SPD):** Provides supplementary information in respect of the policies in Development Plan Documents. They do not form part of the Development Plan and are not subject to independent examination.

APPENDIX 2: Local Development Scheme: Local Plan Timetable

Year	2016			2017			2018			2019			2020			2021					
	Quarter	3rd	Month	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	
<b>EVIDENCE BASE*</b>	Land Availability Assessment																				
	New Village Feasibility Study																				
	Strategic Housing Market Assessment																				
	Economic Development Needs Assessment																				
	Open Space Study Update																				
	Transport Study																				
	Strategic Flood Risk Assessment																				
	Infrastructure Delivery Plan																				
	Community Infrastructure Levy Review																				
	Affordable Housing Viability																				
	Whole Plan Viability																				
	Rural Settlements Study																				
	Gypsy & Traveller Accommodation Assessment																				
	Landscape Capacity Study																				
	<b>SUPPORTING DOCUMENTS</b>	Sustainability Appraisal																			
Habitats Regulation Assessment																					
Plan Preparation Paper																					
Statements of Common Ground																					
Equalities Impact Assessment																					
<b>PRE-CONSULTATION</b>	Initial Drafting																				
	Initial Draft Plan Consultation																				
<b>INITIAL DRAFT BASSETLAW PLAN</b>	Initial Draft Plan Consultation																				
	Process Responses																				
	Publish Consultation Responses																				
	Re-drafting																				
<b>DRAFT BASSETLAW PLAN PART 1: STRATEGIC PLAN CONSULTATION</b>	Cabinet: Forward Plan Entry**																				
	Cabinet: Approval**																				
	Draft Plan Consultation																				
	Process Responses																				
	Re-drafting + LP2 drafting																				
<b>DRAFT BASSETLAW PLAN: LOCAL PLAN CONSULTATION</b>	Cabinet: Forward Plan Entry**																				
	Cabinet: Approval** & Publish responses																				
	Draft Plan Consultation																				
	Process Responses																				
	Re-drafting																				
<b>PUBLICATION DRAFT BASSETLAW PLAN</b>	Cabinet: Forward Plan Entry**																				
	Cabinet: Approval* & Publish responses																				
	Publication Draft Consultation***																				
	Process Responses																				
	Draft: Minor Changes																				
<b>SUBMISSION</b>	Cabinet Forward Plan Entry																				
	Cabinet Approval & Publish responses																				
	Full Council Approval																				
<b>PUBLIC EXAMINATION subject to PINS resources</b>	Submission to Government																				
	Inspectors Questions																				
	Written Response to Inspectors questions																				
	Examination in Public days																				
<b>FORMAL ADOPTION</b>	Inspectors Report Published																				
	Process recommendation																				
	Cabinet Approval																				
	Council Adoption																				

**Key**

- EVIDENCE BASE DEVELOPMENT
- SUPPORTING DOCUMENTS
- SUSTAINABILITY APPRAISAL
- DRAFTING OF DOCUMENTS
- PRE-PUBLICATION STAGE
- PUBLICATION STAGE
- SUBMISSION TO GOVERNMENT
- FORMAL ADOPTION
- FORMAL ADOPTION
- HOLIDAY PEAK TIMES
- PUBLIC PERIOD (ELECTIONS)

**NOTES**

\*Development of the evidence underpinning the Local Plan is an on going process throughout all stages of the plan's development. The key elements leading up to the Publication Draft stage are shown here.

\*\*The approval of the Draft and Publication Drafts should be a confidential item at cabinet, in order that the cabinet papers are not used by any groups to pre-empt the start of public consultation.

\*\*\* Local Plan can only be submitted if only minor changes are required after the Publication Draft stage. The refore the Publication Draft consultation should be treated as the stage at which the plan is considered is fit for submission following its consultation.

## APPENDIX 3: Local Development Scheme: Workshop Central Area Development Plan Document Timetable

Year	2020												2021												2022												2023					
	1st				2nd				3rd				4th				1st				2nd				3rd				4th				1st					2nd				
	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month	Quarter	Month						
<b>EVIDENCE BASE*</b>	Land Availability Assessment																																									
	Strategic Housing Market Assessment																																									
	Retail and Leisure Study																																									
	Open Space Study Update																																									
	Transport Study																																									
	Infrastructure Delivery Plan																																									
<b>SUPPORTING DOCUMENTS</b>	Whole Plan Viability																																									
	Public Realm Study																																									
	Characterisation Study																																									
	Sustainability Appraisal																																									
	Habitats Regulation Assessment																																									
<b>PRE-CONSULTATION</b>	Statements of Common Ground																																									
	Consultation Statement																																									
	Equalities Impact Assessment																																									
	Scoping/Visioning																																									
	Drafting																																									
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	Examination in Public days																																									
	Inspectors Report Published																																									
<b>FORMAL ADOPTION</b>	Process recommendation																																									
	Cabinet Approval																																									
	Council Adoption																																									

**NOTES**

\*Development of the evidence underpinning the DPD is an ongoing process throughout all stages of the plan's development. The key elements leading up to the Publication Draft stage are shown here.

\*\*The approval of the Draft and Publication Drafts should be a confidential item at cabinet, in order that the cabinet papers are not used by any groups to pre-empt the start of public consultation.

\*\*\*The DPD can only be taken to Cabinet for approval for consultation following receipt of the Inspector's Report for the Local Plan. This is the stage at which the parent policies for the DPD in the Local Plan would be known to be sound.

\*\*\*\* The DPD can only be submitted if only minor changes are required after the Publication Draft stage. Therefore the Publication Draft consultation should be treated as the stage at which the plan is considered is fit for submission following its consultation.

**KEY**

Green	EVIDENCE BASE DEVELOPMENT
Light Green	SUPPORTING DOCUMENTS
Light Blue	SUSTAINABILITY APPRAISAL
Light Purple	DRAFTING OF DOCUMENTS
Light Yellow	PRE-PUBLICATION STAGE
Light Orange	PUBLICATION STAGE
Light Red	FORMAL EXAMINATION
Light Blue	FORMAL ADOPTION
Light Green	HOLIDAY PEAK TIMES
Light Yellow	PURDAH PERIOD (ELECTIONS)

**APPENDIX 4: Local Development Scheme: Community Infrastructure Levy Charging Schedule Timetable**

Year	2016			2017			2018			2019			2020			2021				
	Quarter	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th	
<b>EVIDENCE BASE</b>	Infrastructure Delivery Plan																			
	Community Infrastructure Levy Review																			
	Affordable Housing Viability Whole Plan Viability																			
<b>PRELIMINARY DRAFT BASSETLAW CHARGING SCHEDULE CONSULTATION</b>	Preliminary Draft Charging Schedule Drafting																			
	Cabinet Forward Plan Entry																			
	Preliminary Draft Charging Schedule Consultation																			
	Process Responses																			
	Re-drafting																			
<b>DRAFT BASSETLAW CIL CHARGING SCHEDULE CONSULTATION</b>	Cabinet Forward Plan Entry																			
	Cabinet Approval* & Publish responses																			
	Draft Charging Schedule Consultation																			
	Process Responses Draft Minor Changes																			
<b>SUBMISSION</b>	Cabinet Forward Plan Entry																			
	Cabinet Approval & publish responses																			
	Full Council Approval Submission to Government																			
<b>PUBLIC EXAMINATION subject to PINs resources</b>	Inspectors Questions																			
	Written Response to Inspectors questions																			
	Examination in Public days																			
	Inspectors Report Published																			
<b>FORMAL ADOPTION</b>	Process recommendation																			
	Cabinet Approval																			
	Full Council Approval																			

**NOTES**

\*Development of the evidence underpinning the DPD is an on going process throughout all stages of the plan's development. The key elements leading up to the Publication Draft stage are shown here.

\*\*The approval of the Draft and Publication Drafts should be a confidential item at cabinet, in order that the cabinet papers are not used by any groups to pre-empt the start of public consultation.

\*\*\*The DPD can only be taken to Cabinet for approval following receipt of the Inspector's Report for the Local Plan. This is the stage at which the parent policies for the DPD in the Local Plan would be known to be sound.

\*\*\*\* The DPD can only be submitted if only minor changes are required after the Publication Draft stage. Therefore the Publication Draft consultation should be treated as the stage at which the plan is considered to be fit for submission following its consultation.

**KEY**

EVIDENCE BASE DEVELOPMENT
DRAFTING OF DOCUMENTS
PRELIMINARY DRAFT CIL CHARGING SCHEDULE STAGE
DRAFT CHARGING SCHEDULE STAGE
SUBMISSION
PUBLIC EXAMINATION
FORMAL ADOPTION
HOLIDAY PEAK TIMES
PURDAH PERIOD (ELECTIONS)

# APPENDIX 5: Local Development Scheme: Supplementary Planning Documents

Year	2020												2021					2022								
	Quarter			1st			2nd			3rd			4th			1st										
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	
<b>SUPPORTING DOCUMENTS</b>																										
Sustainability Appraisal Screening																										
Habitats Regulation Assessment Screening																										
Consultation Statement																										
Equalities Impact Assessment																										
<b>PRE-CONSULTATION</b>																										
Drafting																										
<b>DRAFT SUPPLEMENTARY PLANNING DOCUMENT CONSULTATION</b>																										
Cabinet Forward Plan Entry																										
Cabinet Approval*																										
Draft SPD Consultation																										
Process Responses																										
<b>POST CONSULTATION</b>																										
Re-drafting**																										
Cabinet Forward Plan Entry																										
Cabinet Approval & Publish responses																										
<b>FORMAL ADOPTION</b>																										
Council Adoption ***																										

Key	
SUPPORTING DOCUMENTS	[Light Blue]
DRAFTING OF DOCUMENTS	[Light Green]
DRAFT CONSULTATION STAGE	[Light Orange]
POST CONSULTATION STAGE	[Light Purple]
FORMAL ADOPTION	[Light Yellow]
HOLIDAY PEAK TIMES	[Light Grey]
PURDAH PERIOD (ELECTIONS)	[Light Pink]

**NOTES**

\*Cabinet approval for consultation of the draft SPD is necessary to demonstrate to the Inspector at the Local Plan Examination how the Council intends to deliver the Local Plan.

\*\*This should only take place following receipt of the Inspector's Report for the Local Plan. This is the stage at which the parent policies for the SPD in the Local Plan would be known to be sound.

\*\*\*The SPD can only be adopted after the Council has adopted the Local Plan. This is the stage at which the Council formally adopts the parent policies for the SPD and they have full weight in the planning system.

# Contact us



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