

BASSETLAW DISTRICT COUNCIL CORE STRATEGY

LEGAL COMPLIANCE SELF-ASSESSMENT TOOLKIT

January 2011

STAGE 1: INCEPTION

Activity	Legal Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
1. Is the development plan document identified in the adopted local development scheme and have you recorded the timetable for its production?	The Act section 15(2); section 19(1)	PPS12 paragraphs 4.50; 4.53-4.58	Milestones are set out in PPS12 (box after paragraph 4.55).	i. The adopted local development scheme at the time of: <ul style="list-style-type: none"> • commencement of the development plan document • the published development plan document • the submitted development plan document ii. The relevant annual monitoring report (if changes need to be explained)	Included in the Local Development Scheme August 2009 Annual Monitoring Report 2010
2. Have you considered how community engagement will be programmed into the preparation of the development plan document?	1. The Act section 19(3) 2. Regulation 25	PPS12 paragraphs 4.19-4.29	Unless the statement of community involvement has been amended, you may need to set out any changes to community engagement as a result of changes in legislation.	i. The statement of community involvement ii. The project plan for the development plan document	Included in the Statement of Community Involvement (August 2009) and on page 13 of the Local Development Scheme (August 2009)
3. Have you considered the appropriate bodies you should consult?	Regulation 25	1. PPS12 paragraphs 4.25 -4.26 2. Plan Making Manual – Consultee list	Regulation 2 defines the general and specific consultation bodies	i. The statement of community involvement ii. Reports and decisions setting out the approach to be taken to specific and general	Statement of Community Involvement Regulation 30 (1) (d) Consultation Statement

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				<ul style="list-style-type: none"> consultation bodies iii. Consultation statement 	
<p>4. Is baseline information being collected and evidence being gathered to keep the matters which affect the development of the area under review?</p>	<p>The Act, section 13</p>	<p>PPS12 paragraphs 4.36 – 4.47</p>		<ul style="list-style-type: none"> i. Documents dealing with collection of baseline information ii. Relevant technical studies iii. The annual monitoring report 	<p>Evidence Base documents:</p> <ul style="list-style-type: none"> Affordable Housing Viability Assessment (2009) Strategic Housing Land Availability Assessment (SHLAA) (2010) Strategic Housing Market Assessment (SHMA) (2007) Gypsy and Traveller Accommodation Needs Assessment (2005) Employment Land Capacity Study (2010) East Midlands Northern Sub-Region Employment Land Review (2008) Bassetlaw Retail Study (2009) Local Centres Survey (2010) Services and Facilities Study (2009) Open Space Study (2010) Play Pitch Strategy Study (2010) Green Infrastructure

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					Study (2010) Landscape Character Assessment (2009) Environmental Sites Assessment (2009) Renewable and Low Carbon Energy Study (2010) Strategic Flood Risk Assessment (2009) Water Cycle Study (2010) Transport Study (2011) Infrastructure Study (2011) Parking Standards (2010) Future Development Scoping Study for Harworth Bircotes (2010) Annual Monitoring Reports 2005 to 2010
5. Is baseline information being collected and evidence being gathered to set the framework for the sustainability appraisal?	The Act section 19(5)	1. PPS12 paragraphs 4.50; 4.39-4.43 Strategic Environmental Assessment Guide, chapter five		i. Sustainability report scoping document ii. Sustainability appraisal report	Sustainability Appraisal Scoping Report August 2009 Core Strategy Sustainability Appraisal 2010

Activity	Legal Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
6. Have you consulted the statutory environment consultation bodies for five weeks on the scope and level of detail of the environmental information to be included in the sustainability appraisal report?	Regulations 9 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633.	PPS12 paragraph 4.40 SEA Guide Ch 3	The Strategic Environmental Assessment consultation bodies are also amongst the 'specific consultation bodies' which are defined in Regulation 2	Copies of the consultation letters sent to the bodies	Copies of the letters sent to relevant bodies for consultation on Sustainability Appraisal Scoping Report and replies received.

STAGE 2: PLAN PREPARATION - FRONTLOADING PHASE

Activity	Legal Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
1. Have you notified the specific consultation bodies that have an interest in the subject of the development plan document and invited them to make representations about its contents?	Regulation 25(1) and (2)(a)	PPS12 paragraphs 4.24 – 4.29	Specific consultation bodies are defined in Regulation 2 If any bodies are omitted, you should give a clear justification for doing so, including reference to the SCI.	<ul style="list-style-type: none"> i. Consultation statement ii. Copies of documents consulting these bodies iii. Record of discussions iv. Copies of representations made v. A brief statement setting out the reasons why any bodies have been omitted from consultation 	<ul style="list-style-type: none"> Regulation 30 (1) (d) Consultation Statement Copies of consultation letters Consultation Meetings Spreadsheet Copies of representations Regulation 30 (1) (e) Statement
2. Have you notified the general consultation bodies that you consider have an interest in the subject of the development plan document and invited them to make representations about its contents?	Regulation 25(1) and (2)(b)	PPS12 paragraphs 4.24 – 4.29	General consultation bodies are defined in Regulation 2.	<ul style="list-style-type: none"> i. Consultation statement ii. Copies of documents consulting these bodies iii. Record of discussions iv. Copies of representations made v. A brief statement setting out the reasons why any bodies were or were not included 	<ul style="list-style-type: none"> Regulation 30 (1) (d) Consultation Statement Consultation Meetings Spreadsheet Copies of representations Regulation 30 (1) (e) Statement
3. Are you inviting representations from people resident or carrying out business in your area about the content of the development plan document?	Regulation 25(3)	PPS12 paragraphs 4.24 – 4.29		<ul style="list-style-type: none"> i. Consultation statement ii. Copies of documents consulting these persons iii. Record of discussions iv. Copies of representations made 	<ul style="list-style-type: none"> Regulation 30 (d) Consultation Statement Posters Parish Newsletters Consultation Meetings Spreadsheet Copies of representations (Regulation 30 (e))

Activity	Legal Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
					Statement)
4. Are you engaging with stakeholders responsible for delivery of the strategy?	Regulation 25	PPS12 paragraphs 4.4; 4.27 – 4.29; 4.45	PPS12 paragraph 4.29 gives examples of relevant delivery agencies	<ul style="list-style-type: none"> i. Consultation statement ii. Copies of documents consulting these people iii. Record of discussions 	Regulation 30 (d) Consultation Statement Infrastructure Study Correspondence and records of meetings with key stakeholders involved in delivery
5. Are you taking into account representations made?	Regulation 25(5)	PPS12 paragraphs 4.19-4.29; 4.37	Evidence from participation is part of the justification	<ul style="list-style-type: none"> i. Consultation statement ii. Any reports on the selection of alternatives and options for the development plan document 	Regulation 30 (d) Consultation Statement Preferred Options Core Strategy and Development Management Policies DPD demonstrating how consultation has informed the development of the preferred vision, objective and polices.
6. Does the consultation contribute to the development and sustainability appraisal of alternatives?	<ul style="list-style-type: none"> 1. The Act section 19(5) 2. Regulations 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633. 	<ul style="list-style-type: none"> 1. PPS12 paragraphs 4.39-4.43 2. SEA Guide, chapter three 		<ul style="list-style-type: none"> i. Consultation statement ii. Any reports on the selection of alternatives and options for the development plan document iii. Sustainability appraisal report 	Sustainability Appraisal Report SA Scoping Report Regulation 30 (d) Consultation Statement
7. Is the participation: <ul style="list-style-type: none"> • following the principles set out in your 	<ul style="list-style-type: none"> 1. The Act s.19(3) 2. Regulation 25 	PPS12 paragraphs 4.19 – 4.26;		<ul style="list-style-type: none"> i. Consultation Statement ii. The statement of community involvement 	Statement of Community Involvement Regulation 30 (d)

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<p>statement of community involvement</p> <ul style="list-style-type: none"> integrating involvement with the sustainable community strategy proportionate to the scale of issues involved in the development plan document? 		4.42		iii. The relevant sustainable community strategies	<p>Consultation Statement</p> <p>Bassetlaw Sustainable Community Strategy</p> <p>Representation from Local Statagic Partnership</p>
<p>8. Are you keeping a record of:</p> <ul style="list-style-type: none"> the individuals or bodies invited to make representations How this was done The main issues raised? 	Regulation 24	PPS12 paragraphs 4.24 – 4.29	<p>You will need to submit a statement of representations under Regulation 30(1)(d): see Submission stage below.</p> <p>Regulation 49 deals with the availability of documents and the time of their removal</p>	<ul style="list-style-type: none"> Consultation statement Reports by the council on the consultation Copies of representations and relevant correspondence Technical reports on the engagement process 	<p>Regulation 30 (d) Consultation Statement</p> <p>Copies of representations</p> <p>Regulation 30 (e) Statement</p>
<p>9. Are you developing a framework for monitoring the effects of the development plan document?</p>	<ul style="list-style-type: none"> The Act section 35 Regulation 48 Reg 17 of The Environmental Assessment of Plans and Programmes Regulations 2004 No1363 	<ul style="list-style-type: none"> PPS12 paragraphs 4.39 – 4.43 and 4.47 SEA Guide, Chapter five Office of the Deputy Prime Minister monitoring guide 		<ul style="list-style-type: none"> Sustainability appraisal report The annual monitoring report Reports or documents setting out the appraisal and monitoring framework 	<p>Sustainability Appraisal Report</p> <p>Core Strategy Monitoring and Implementation Framework</p> <p>Annual Monitoring Report 2010</p>

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10. Have you arranged to send copies of documents used in consultation to the Government Office and Planning Inspectorate?	Not statutory, but will assist in identifying issues leading towards a sound development plan document	Plan Making Manual - New Regulation 25		Copies of correspondence with the Government Office and Planning Inspectorate	Copies of correspondence sending copies of the Core Strategy to the Government Office of the East Midlands and The Planning Inspectorate

STAGE 3: PLAN PREPARATION - FORMULATION PHASE

Activity	Statutory Requirement	Guidance reference	Additional Notes	Possible evidence	Evidence provided
14. Are you preparing reasonable alternatives for evaluation during the preparation of the development plan document?	Regulation 12 of The Environmental Assessment of Plans and Programmes Regulations 2004 No. 1633	1. PPS12 paragraph 4.38 2. SEA Guide, Chapter five	The sustainability appraisal report and supporting documents relevant to the preparation of the development plan document are part of the proposed submission documents (see Regulation 24)	Documents supporting decisions on alternatives and any preferred strategy	Core Strategy Preferred Options document Regulation 30 (d) Consultation Statement Sustainability Appraisal Report Evidence base documents
12. Have you assessed alternatives against: <ul style="list-style-type: none"> consistency with national policy general conformity with the regional spatial strategy? 	The Act section19(2), section 24	PPS12 4.30 – 33	General conformity with the regional spatial strategy is tested formally later but you need to consider it during preparation of the development plan document	i. Supporting documents ii. Correspondence with Government Offices and regional planning body (or Mayor of London)	Sustainability Appraisal Report Evidence base documents Representation from East Midland Councils
13. Are you having regard to: <ul style="list-style-type: none"> adjoining regional spatial strategies, the spatial development strategy for London, or Welsh Spatial Plan (as appropriate) the National Planning Framework for Scotland? 	1. The Act section19(2) 2. Regulation 15(1)(g)			i. Supporting documents ii. Correspondence with the relevant bodies	Yes – Consideration was given to the adjoining RSS, and the Sheffield City Region's aspirations. This is reflected in the final Core Strategy. No representations have been received from the City Region Executive. Yorkshire Forward's representation (the Regional Assembly closed in 2009) has been

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					supportive of the Core Strategy.
<p>14. Are you having regard to:</p> <ul style="list-style-type: none"> • the sustainable community strategy of the authority or other authorities whose area comprises part of the area of the council • any other local development documents adopted by the council? 	<p>The Act section19(2)</p>	<p>PPS12 paragraphs 1.6; 4.22 - 4. 23; 4.34 - 4. 35</p>		<ul style="list-style-type: none"> i. Supporting documents ii. The Sustainable community strategies iii. Relevant local development documents iv. Correspondence with the local strategic partners 	<p>Section 1 and Appendix 3 of the Core Strategy and Development Management Policies DPD.</p> <p>Bassetlaw Sustainable Community Strategy</p> <p>Nottinghamshire Sustainable Community Strategy</p> <p>Representation from Local Strategic Partnership</p>
<p>15. Do you have regard to other matters and strategies relating to:</p> <ul style="list-style-type: none"> • resources • the regional development agencies' regional economic strategy • the local transport plan and transport facilities and services • waste strategies • hazardous substances and accidents? 	<ol style="list-style-type: none"> 1. The Act section19(2) 2. Regulation 15 		<p>As well as the matters and strategies listed in the Act and Regulations there are likely to be other matters identified in planning policy statements, regional and local strategies that you will need to have regard to in preparing the development plan document.</p>	<ul style="list-style-type: none"> i. Supporting documents ii. Correspondence with the relevant bodies and the Government Office 	<p>Regulation 30 (d) Consultation Statement</p> <p>Correspondence with Nottinghamshire Country Council re: minerals and waste and transport issues</p> <p>Correspondence and records of meetings with NCC Highways/NCC Waste & Minerals/ Highways Agency</p> <p>Transport Study</p> <p>East Midlands Development Agency's representation</p> <p>Yorkshire Forward's</p>

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					representation
16. Are you having regard to the need to include policies on mitigating and adapting to climate change?		Annex to PPS1 on climate change	This is expected to be an amendment to section 19(2) of the Act.	Supporting documents	Core Strategy Policy DM10: Renewable and Low Carbon Energy Evidence Base: Renewable and Low Carbon Energy Study (2010)
17. Have you undertaken the necessary sustainability appraisal of alternatives, including consultation on the sustainability appraisal report?	1. The Act section 19(5) 2. Regulation 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	1. PPS12 paragraphs 4.38 – 4.43 2. SEA Guide, Chapter five	Regulation 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633 sets out the consultation procedures	i. Reports on the sustainability of alternatives ii. Record of work undertaken on sustainability appraisal iii. Supporting documents	Sustainability Appraisal Report
18. Are you setting out clear reasons for any preferences between alternatives?	Regulation 13(1)	PPS12 paragraphs 4.36 – 4.38	This will include Information from the sustainability appraisal.	i. Any reports setting out alternatives and choices considered ii. Supporting documents	Core Strategy Issues & Options Paper Core Strategy Preferred Options Sustainability Appraisal Report
19. Have you taken into account any representations made on the content of the development plan document and the sustainability appraisal?	1. Regulations 24, 25(5) and 30(1)(d)(iv) 2. Regulation 13(4) of The Environmental Assessment of Plans and	PPS12 paragraphs 4.19 – 4.29	Records on the sustainability appraisal should also include recording any assessment made under the Habitats Directive	i. Correspondence from those making representations ii. Any reports on issues raised iii. Consultation statement iv. sustainability appraisal report	Regulation 30 (d) Consultation Statement Copies of representations (Regulation 30 (e) Statement) Copies of correspondence with

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20. Are you keeping a record?	Programmes Regulations 2004 No 1633			report	Specific Consultation Bodies Sustainability Appraisal Report Preferred Options Document
21. Where sites are to be identified or areas for the application of policy in the development plan document, are you preparing sufficient illustrative material to: <ul style="list-style-type: none"> • enable you to amend the currently adopted proposals map • inform the community about the location of proposals? 	Regulations 9 and 14	PPS12 paragraphs 4.6 - 4.7; 8.1-8.3	<ol style="list-style-type: none"> 1. Regulation 2 defines the terms 'submission' and 'adopted' proposals map. 2. A map showing changes to the adopted proposals map is part of the proposed submission documents defined in Regulation 24. 	<ol style="list-style-type: none"> i. The adopted proposals map ii. Any reports on proposals to amend the proposals map iii. Illustrative material that shows how the proposals map will be amended or replaced 	Bassetlaw Local Development Framework Proposals Map Core Strategy Diagrams N.B. Bassetlaw's Local Plan was never adopted so there is no adopted Proposals Map to which amendments will be made.
22. Are the participation arrangements compliant with the statement of community involvement?	<ol style="list-style-type: none"> 1. The Act, section 19(3) 2. Regulation 25 	PPS12 paragraphs 4.19-4.29	You should make sure the arrangements remain in line with legislative changes affecting community engagement.	<ol style="list-style-type: none"> i. The statement of community involvement ii. Consultation statement 	Statement of Community Involvement Regulation 30 (d) Consultation Statement Regulation 30 (e) Statement
23. Have you remained in close contact with the Government Office and discussed any		Plan Making Manual - New Regulation 25		i. Copies of correspondence with the Government Office	Copies of correspondence/notes of meetings with the Government Office for

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emerging issues that might affect the soundness of the development plan document?				ii. Copies of the relevant documents	the East Midlands

STAGE 4: PUBLICATION

Activity	Statutory Requirement	Guidance Reference	Additional notes	Possible evidence	Evidence provided
1. Have you prepared the sustainability appraisal report?	1. The Act section 19(5) 2. Regulation 12 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	1. PPS12 paragraphs 4.38 – 4.43 2. SEA Guide Chapter five		Sustainability appraisal report	Sustainability Appraisal Report
2. Have you made clear where and within what period representations must be made?	Regulation 28(2) and (3)		The period must be at not less than 6 weeks from when you give notice under Regulation 27(e) (see below)	i. Report or record of decisions ii. The statement of community interest	How to respond to the Core Publication Strategy set out in forward to the Core Strategy, on the Council website and on the Representation form. 27(e) Local Press Notice
1. Have you made copies of the following available for inspection: <ul style="list-style-type: none">• the proposed submission documents?• the statement of the representations procedure?	Regulation 27(a)		Regulation 24 gives definitions	i. Copies of the relevant statements ii. Report on where and when made available iii. Record of where and when made available	Yes: Publication Core Strategy and Development Management Policies DPD + Publication Proposals Map Statement on the representations procedure in the foreword to the Publication Core Strategy

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					27(e) Local Press Notice
<p>1. Have you published on your website the following:</p> <ul style="list-style-type: none"> the proposed submission documents? the statement of the representations procedure? statement and details of where and when documents can be inspected? 	Regulation 27(b)		Regulations 2 and 24 give definitions	Record of publication	Yes published on the council website: Publication Core Strategy and Development Management Policies DPD + Publication Proposals Map Representation procedure explained on web pages
<p>5. Have you sent to each of the specific consultation bodies invited to make representations under Regulation 25(1):</p> <ul style="list-style-type: none"> A copy of each of the proposed submission documents The statement of the representations procedure? 	Regulation 27(c)		Regulations 2 and 24 give definitions	<ul style="list-style-type: none"> Copies of correspondence Record of sending 	Yes: Copies of email notification though Limehouse consultation portal Copies of letters to consultation bodies
<p>6. Have you sent to each of the general consultation bodies invited to make representations under Regulation 25(1):</p> <ul style="list-style-type: none"> the statement of the 	Regulation 27(d)		Regulations 2 and 24 give definitions	<ul style="list-style-type: none"> Copies of correspondence Record of sending 	Yes: Copies of email notification though Limehouse consultation portal Copies of letters to consultation bodies

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representations procedure? <ul style="list-style-type: none"> where and when the documents can be inspected? 					consultation bodies
7. Have you given notice by local advertisement setting out: 8. the statement of the representations procedure <ul style="list-style-type: none"> where and when the documents can be inspected? 	Regulation 27(e)		Regulation 24 gives definitions	i. Copy of advertisement ii. Where and when placed	Yes: Copies of adverts placed in local press and Council's own newsletter. Posters Placed across the district
8. Have you requested the opinion of the regional planning body (or the Mayor in London) on the general conformity of the development plan document with the regional spatial strategy (or spatial development strategy)?	1. The Act section 24 2. Regulation 29	PPS12 paragraph 4.21	The period is six weeks from when you make copies available for inspection under Regulation 27(a)	Copies of correspondence	Yes. Representation from East Midlands Councils.

STAGE 5: SUBMISSION

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
<p>26 Are you ready to submit the DPD?</p> <p>26 Are there any major issues revealed by the representations on publication?</p> <p>26 Are all the relevant documents in place?</p>	<p>1. The Act section 20(2)(b)</p> <p>2. The Act section 20(1)</p> <p>3. Regulation 30(1)</p>		<p>If you are not ready to submit, you may need to do more work on the development plan document or consider withdrawing and republishing a revised version.</p> <p>Regulation 30(1) sets out the documents which must be submitted in addition to the development plan document.</p>	<p>i. Report on issues resulting from Regulation 28 representations</p> <p>ii. Resolution to carry out more work on part of the development plan document or to withdraw plan</p> <p>iii. The development plan document</p> <p>iv. The documents prescribed at Regulation 30(1)</p>	<p>Yes:</p> <p>Main issues raised in representations to the Publication Core set out in Regulation 30(e) Consultation Statement.</p> <p>All paper and electronic copies of Submission Documents are in place.</p>
<p>26 Has the development plan document been prepared in accordance with the local development scheme?</p> <p>26 Does the development plan document's listing and description in the local development scheme match the document?</p> <p>26 Have the timescales set out in the local development scheme been met?</p>	<p>The Act, section 19(1)</p>	<p>PPS12 paragraph 4.50; 4.53 – 4.55</p>	<p>The Act section 15(2) and Regulation 8 note the matters specified in the local development scheme</p> <p>The box on local development schemes in PPS12 after paragraph 4.55 sets out milestones</p>	<p>i. The local development scheme</p> <p>ii. Explanation of any changes from the milestones set out in the local development scheme</p> <p>iii. Relevant annual monitoring reports</p> <p>iv. Correspondence with the Government Office on the local development scheme</p>	<p>Yes:</p> <p>Bassetlaw Local Development Scheme (August 2009)</p> <p>Bassetlaw Annual Monitoring Report 2010</p>

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
26 Has the development plan document had regard to any sustainable community strategy for its area (like a county and district)?	The Act section 19(2)	PPS12 paragraph 4.34 – 4.35; 4.50		<ul style="list-style-type: none"> i. The sustainable community strategy(ies) ii. Reference to sections of the development plan document showing how regard has been had to them 	<p>Bassetlaw Sustainable Community Strategy 2010-2020</p> <p>Nottinghamshire Sustainable Community Strategy</p> <p>Section 1 and Appendix 3 of Bassetlaw Core Strategy gives regard to the Sustainable Community Strategies.</p>
<p>26 Is the development plan document in compliance with the statement of community involvement (where one exists)?</p> <p>26 Has the council carried out consultation as described in the statement of community involvement?</p>	<ul style="list-style-type: none"> 1. The Act s19(3) 2. Regulation 32(1)(c) 	PPS12 paragraph 4.50; box after paragraph 4.26	Before the statement of community involvement is formally amended to take into account the changes in the regulations, you may need to set out how the community engagement that you carried out met the regulations (as amended).	<ul style="list-style-type: none"> i. The statement of community involvement ii. The Regulation 32(1)(c) statement 	<p>Bassetlaw Statement of Community Involvement (August 2009)</p> <p>Regulation 30 (d) and (e) Consultation Statements.</p>
<p>26 Has the development plan document been subject to sustainability appraisal?</p> <p>26 Has the council provided a final report of the findings of the appraisal?</p>	<ul style="list-style-type: none"> 1. The Act section19(5) 2. Regulation 32(1)(a) 	<ul style="list-style-type: none"> 1. PPS12 paragraph 4.39 – 4.43; 4.50 2. SEA Practical Guide, chapter five 		Sustainability appraisal report	Sustainable Appraisal Report
26 Is the development plan document to be	The Act section20(2) and	PPS12 paragraphs 4.30	You need to be sure changes made up to	<ul style="list-style-type: none"> i. Correspondence with Government Offices 	<p>Yes:</p> <p>No correspondence has</p>

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submitted consistent with national policy?	Schedule 8	– 33; 4.50	the time of submission are compliant with the requirements	ii. Representations from Government Offices	been received from GOEM in relation to the Publication Core Strategy. Where representations have suggested that there is inconsistency with national policy, this has been addressed through the Proposed Changes Schedule
<p>26 Does the development plan document contain any policies or proposals that are not in general conformity with the regional spatial strategy?</p> <p>26 If yes, is there local justification?</p> <p>26 Has the council got confirmation from the regional planning body about the general conformity of the plan with the regional spatial strategy?</p>	<p>1. The Act s 24(1)(a); 24(2) and 24(4)</p> <p>2. Regulation 29</p>	PPS12 paragraphs 4.30 – 33; 4.50	In London the requirement is for general conformity with the spatial development strategy (The London Plan)	<p>i. Correspondence with or representations from the regional planning body, or Mayor of London</p> <p>ii. Confirmation of conformity from the regional planning body, or Mayor</p>	The Core Strategy is in general conformity with the Regional Spatial Strategy. See Representation from East Midlands Councils.
<p>26 Does the development plan document comply with the 2004 regulations (as amended)?</p> <p>26 Specifically, has the council published the prescribed documents.</p>	<p>1. The Act section 20(2), 20(3) and 20(5)(b)</p> <p>2. Regulations 13(1), 13(2), 13(5) and 30(1)</p>	PPS12 paragraphs 4.36; 4.50	Requirements relating to publication of the prescribed documents are listed later in this table.	<p>i. The documents prescribed at Regulation 30(1)</p> <p>ii. Relevant annual monitoring reports</p> <p>iii. Records of the actions undertaken (see below)</p>	Yes: All Submission Documents published and made available on Council's website and at Council office.

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<p>and made them available at their principal offices and their website?</p> <p>26 Has the council placed local advertisements?</p> <p>26 Has the council notified the development plan document bodies?</p> <p>26 Does the development plan document contain a list of superseded saved policies?</p>	30(1)			(see below)	<p>Copies of Local Advertisements</p> <p>The are no saved policies from the Bassetlaw Local Plan for the Core Strategy to supersede.</p> <p>Regulation 30 (d) and (e) Consultation Statements.</p>
<p>26 Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted proposals map?</p> <p>26 If yes, have you prepared a submission proposals map?</p>	Regulations 13(4) 14 and 30(1)(b)	PPS12 paragraphs 4.6 - 4.7; 8.1-8.3		<p>i. Submission proposals map</p> <p>ii. Brief statement if a submission proposals map is not required</p>	Submission Proposals Map
26 If the development plan document is not a core strategy, is it in conformity with the core strategy?	Regulation 13(6)			<p>i. The core strategy</p> <p>ii. Documents or reports demonstrating conformity</p>	N/A
<p>24. Have you prepared a statement setting out:</p> <ul style="list-style-type: none"> Which bodies and persons were invited to 	The Act section20(3) Regulation 30(1)(d)		This will bring forward material from the Consultation statement (see Stage 2 above)	<p>i. Consultation statement</p> <p>ii. The Statement as required in</p>	Regulation 30(d) Consultation Statement

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<p>make representations under Regulation 25</p> <ul style="list-style-type: none"> • How they were invited • A summary of the main issues raised • How the representations have been taken into account? 				Regulation 30(1)(d)	
<p>25. Have you prepared a statement giving:</p> <ul style="list-style-type: none"> • the number of representations made under Regulation 28(2) • a summary of the main issues raised <p>OR</p> <ul style="list-style-type: none"> • that no representations were made? 	<p>The Act section20(3) Regulation 30(1)(e)</p>			The Statement as required in Regulation 30(1)(e)	Regulation 30(e) Consultation Statement
<p>26 Have you collected together all the representations made under Regulation28?</p>	<p>The Act section20(3) Regulation 30(1)(f)</p>			Copies of the representations	Copy of all representations submitted to PINS.
<p>27 Have you assembled the relevant supporting documents?</p>	<p>1. The Act section20(3) 2. Regulation 30(1)(g)</p>			All necessary evidence and records of decisions relevant to the development plan document	Supporting Documents submitted to PINS and available on Council's Website.
<p>28 Has your council approved the development plan</p>	The Act section20		The full council has to approve the development plan	Report and resolution of the council	Cabinet approved submission on 11 January 2011.

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
document for submission?			document for submission (requirements are set out in Local Authorities Functions Regulations)		2011.
<p>29 Have you sent the Secretary of State (the Planning Inspectorate) a paper copy of the following:</p> <ul style="list-style-type: none"> • the development plan document? • the submission proposals map (unless there are no site allocation policies)? • the documents prescribed in Regulation 30(1)? 	<ol style="list-style-type: none"> 1. The Act s20(1) and 20(3) 2. Regulations 30(1) and 30(2)(a) 		Regulation 49 deals with the availability of documents and the time of their removal.	Record of sending	Confirmation from PINS on the receipt of Bassetlaw Core Strategy Submission.
<p>30 Have you sent the Secretary of State (the Planning Inspectorate) an electronic copy of the:</p> <ul style="list-style-type: none"> • development plan document? • submission proposals map (unless there are no site allocation policies)? • documents prescribed in Regulation 30(1)? 	<ol style="list-style-type: none"> 1. The Act s20(1) and 20(3) 2. Regulations 30(1) and 30(2)(b) 		Electronic copies of some of the representations and supporting documents may not be practicable. Regulation 49 deals with the availability of documents and the time of their removal.	<ol style="list-style-type: none"> i. Record of sending ii. Reasons why documents cannot be sent electronically 	Confirmation from PINS on the receipt of Bassetlaw Core Strategy Submission.

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
<p>31. Have you made the following available at the same places where the proposed submission documents were to be seen:</p> <ul style="list-style-type: none"> • The development plan document? • The documents prescribed in Regulation 30(1)? 	Regulation 30(3)(a)		You should do this as soon as reasonably practicable after submitting to the Secretary of State	Record of where and when made available	<p>Submission Documents made available at Council offices and District Libraries.</p> <p>Press Notices</p>
<p>32 On your website, have you published the:</p> <ul style="list-style-type: none"> • development plan document • submission proposals map • sustainability appraisal report • Regulation 30(1)(d) statement • Regulation 30(1)(e) statement • supporting documents (where practicable) • representations made under Regulation 28 (where practicable) • statement as to where and when the development plan document and the 	Regulation 30(3)(b)		You should do this as soon as reasonably practicable after submitting to the Secretary of State	Record of publication	All documents available on councils website except for copies of representations made under Regulation 28 (at this moment).

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
documents are available?					
<p>33 For each specific consultation body invited to make representations under Regulation 25(1), have you sent the:</p> <ul style="list-style-type: none"> • development plan document • submission proposals map • sustainability appraisal report • adopted statement of community involvement • Regulation 30(1)(d) statement • Regulation 30(1)(e) statement • supporting documents you consider relevant to each body • statement as to where and when the development plan document and the documents are available? 	Regulation 30(3)(c)		You should do this as soon as reasonably practicable after submitting to the Secretary of State	<ul style="list-style-type: none"> i. Copies of correspondence ii. Record of sending 	Copy of cover letter sent to specific consultation bodies.
34 For each general consultation body invited to make	Regulation 30(3)(d)		You should do this as soon as reasonably practicable after	<ul style="list-style-type: none"> i. Copies of correspondence ii. Record of sending 	Copy of cover letter sent to general consultation bodies.

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
<p>representations under Regulation 25(1), have you sent:</p> <ol style="list-style-type: none"> notification that the documents prescribed in Regulation 30(1) are available for inspection where and when they can be inspected? 			submitting to the Secretary of State		
<p>35 Have you given notice by local advertisement setting out:</p> <ul style="list-style-type: none"> the title of the development plan document? the subject and area covered by the development plan document? notification that the documents prescribed in Regulation 30(1) are available for inspection where and when they can be inspected? 	Regulation 30(3)(e)		You should do this as soon as reasonably practicable after submitting to the Secretary of State	<ol style="list-style-type: none"> Copy of advertisement Where and when placed 	Copy of advertisements placed in Worksop Guardian and Retford Times.
<p>36 Have you given notice to persons who have requested to be notified that submission has taken place?</p>	Regulation 30(3)(f)		You should do this as soon as reasonably practicable after submitting to the Secretary of State	<ol style="list-style-type: none"> Copies of correspondence Record of sending 	Copy of email sent to all interested bodies.
<p>37 If an examination is being held, at least six</p>	1. The Act section 20			<ol style="list-style-type: none"> Record of publication of information 	This stage of the Examination has not been

Question	Statutory Requirement	Guidance Reference	Additional Notes	Possible evidence	Evidence provided
<p>weeks before its opening has the Programme Officer:</p> <ul style="list-style-type: none"> • published the time and place of the examination and the name of the person appointed to carry out the examination on your website • notified those who have made representations on the published development plan document which have not been withdrawn of these details • advertised these details? 	2. Regulation 34			<ul style="list-style-type: none"> ii. Record of sending iii. Copies of correspondence iv. Copy of advertisement 	reached yet. Times of the examination not known.