



BASSETLAW

DISTRICT COUNCIL
NORTH NOTTINGHAMSHIRE

PARISH COUNCILS LIAISON GROUP

AGENDA

Meeting to be held in

The Ceres Suite,

Town Hall, Worksop

on

Wednesday, 14th July 2010

at

7.00 p.m.

(Please note time and venue)

**(Please turn off mobile telephones during meetings - In case of emergency
Members can be contacted on the Council's mobile telephone)**

Bassetlaw - Serving North Nottinghamshire

District Council Offices, Potter Street, Worksop, Notts. S80 2AH.

PARISH COUNCILS LIAISON GROUP

Membership 2010/11

Councillors H. M. Brand, R. B. Carrington-Wilde, D. Challinor, G. Freeman,
M. T. Gray, D A Hare, F. Hart, J. B. Rickells, Miss M. Stokes

Substitute Members: Any Member

Quorum: 3 Members

Lead Officer for this Meeting

Mr. S. B. Brown - Ext. 3767

Administrator for this Meeting

Linda Dore - Ext. 3249

PARISH COUNCILS LIAISON GROUP

Wednesday, 14th July 2010

AGENDA

1. NOMINATIONS FOR ELECTION OF CHAIRMAN
2. NOMINATIONS FOR ELECTION OF VICE-CHAIRMAN
3. SUSPENSION OF COUNCIL PROCEDURE RULES FOR 15 MINUTES TO ALLOW QUESTIONS
4. APOLOGIES FOR ABSENCE
5. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS
(Members' and Officers' attention is drawn to the attached notes and form)
 - (a) Members
 - (b) Officers
6. MINUTES OF MEETING HELD ON 17th FEBRUARY 2010 * (pages 1-5)
7. MINUTES FOR ACTION AND IMPLEMENTATION * (page 7)
8. OUTSTANDING MINUTES LIST * (page 9)

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decisions

9. ITEMS FROM PARISH COUNCILS

None
10. ITEMS SUBMITTED BY BASSETLAW DISTRICT COUNCIL
 - (a) Presentation on the Corporate Plan 2010-13 +
– *Sarah Pearson, Head of Community Engagement and Performance*
 - (b) Presentation on LEADER Funding +
– *Jim Burley, Project Manager*
 - (c) Presentation on Rural Play Scheme +
– *Karen Tarburton, Rural Officer RCAN/BDC*
 - (d) Local Development Framework Update – July 2010 * (pages 11-12)

Exempt Information Items

The press and public are likely to be excluded from the meeting during the consideration of the following items in accordance with Section 100A(4) of the Local Government Act 1972.

SECTION B - ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None

Other Decisions

None

11. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

- * Report attached
- + Verbal presentation

NOTES:

1. The papers enclosed with this Agenda are available in large print if required.
 2. Copies can be requested by contacting us on 01909-533249 or by e-mail linda.dore@bassetlaw.gov.uk
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DECLARATION OF INTERESTS

HOW TO USE THIS FORM

There are now only two types of Declaration of Interest:

Level 1 – Personal)	Details can be found in the Councillors
)	Code of Conduct which is contained in
)	the Council's Constitution (a summary is
Level 2 – Personal and Prejudicial)	printed below)

Upon receipt of the attached form you will need to enter the name and date of the Committee and your own name. By looking at the Agenda you will no doubt know immediately which Agenda Items will require you to make a Declaration of Interest.

Fill in the Agenda Item number in the first column of the form.

Enter the subject matter and any explanations you may wish to add in the second column.

In the third column you will need to enter **either** level 1 if you are declaring a personal interest, or level 2 if you are declaring a personal and prejudicial interest.

The form must then be signed and dated. Please remember that if during the actual meeting you realise that you need to declare an interest on an additional Agenda Item number please simply amend the form during the meeting.

The form must be handed into the Committee Administrator at the end of the meeting.

NB. The following is a summary prepared to assist Members in deciding at the actual meetings their position on INTERESTS it is not a substitute for studying the full explanation regarding INTERESTS, which is contained in the Council's Constitution and the Code of Conduct for Councillors, which is legally binding.

Members and Officers are welcome to seek, **PREFERABLY WELL IN ADVANCE** of a meeting advice from the Council's Monitoring Officer on INTERESTS.

Personal Interests

May relate to employment or business interests
May relate to property interests
May relate to contents
May relate to interests in other bodies
OR if a decision on the matter to be discussed:
MIGHT REASONABLY BE REGARDED AS AFFECTING (A MEMBER OR OFFICER) TO A GREATER EXTENT THAN OTHER COUNCIL TAX PAYERS, RATEPAYERS OR INHABITANTS OF THE AUTHORITY'S AREA, the well being or financial position of himself, a relative or a friend or any employment, business, interest, etc. of such a person.

Prejudicial Interests

A Member with a personal interest **ALSO** has a prejudicial interest if a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members judgement of the public interest.
(Note – there are special provisions which may exclude the above provisions in certain circumstances.)

Action to be Taken – Personal Interests

Must disclose to the meeting
- existence of the interest
- the nature of the interest

Action to be Taken – Personal and Prejudicial Interests

Must:-
- declare existence and nature
- withdraw from the room
- not seek improperly to influence a decision on the matter.
(Note – there are some exceptions when acting in a scrutiny capacity.)

DRAFT

PARISH COUNCILS LIAISON GROUP

Minutes of the meeting held on Wednesday, 17th February 2010 at Retford Town Hall

Present :

Councillor Miss M Stokes (Chairman)
Councillors G Freeman, M T Gray, D A Hare, F Hart, J B Rickells, and
Mrs K Sutton.

Parish Council Representatives: H Burton, S Chandler, N Dinsdale, P Eames,
C Fraser, G Muir, and J Rickards.

Officers in attendance: S Brown, A R Burton, M Ladyman and R Walters

Also in attendance: Councillor M Pugsley, One Member of Standards Committee

30. SUSPENSION OF COUNCIL PROCEDURE RULES FOR 15 MINUTES TO ALLOW QUESTIONS

No questions were raised at this point

31. APOLOGIES

Apologies for absence were received from Gordon Batty, Liz Jefferies and R A Simpson

32. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by officers.

33. MINUTES OF THE MEETING HELD ON 14TH OCTOBER 2009

RESOLVED that the Minutes of the meeting held on 14th October 2009 be approved.

34. MINUTES FOR ACTION

RESOLVED that the Minutes for Action be received.

35. OUTSTANDING MINUTES LIST

RESOLVED that the Outstanding Minutes List be received

SECTION A - ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decisions

36. ITEMS REQUESTED BY PARISH COUNCILS

(i) Update on the Consultation regarding the Proposed Withdrawal of the Bulk Refuse Collection Service (submitted by Everton Parish Council)

This was covered by the presentation and question and answers given by Mark Ladyman.

(ii) How many retrospective planning applications have been refused by Bassetlaw District Council in the past 15/20 years? (submitted by Lound Parish Council)

This is not easy to answer as we do not record things in this way. Since 1995 we have had 1080 applications which may fall into this category, of which 226 were refused. However, this does not mean that we had 1080 applications to retain works erected without planning permission as it could cover a number of development types, so great caution must be used with these figures.

(iii) Of those respective applications refused (if any), how many non-conforming building works have been demolished or returned to their original condition? (submitted by Lound Parish Council)

We do not have this information.

(iv) What actions are planned for the repair of pothole damaged roads in rural areas. (submitted by Lound Parish Council)

County Councillor Liz Yates explained that she has pursued this issue but has very little information for this meeting. The County can only fill potholes at this time as opposed to major resurfacing and if any Parish has serious issues they should report them to the County Council. The pothole problem is not confined to rural areas and is a major problem in the towns too.

(v) What contingency/emergency plans are being considered for any future snow/ice disruption? Will salt/grit hoppers be regularly filled/topped up? (submitted by Lound Parish Council)

At the onset of the bad weather the County was well stocked with salt/grit to levels above the Government guidelines. They were then told to reduce stocks by 50%. Gritting was continued throughout for A and B class roads, although some roads were the given special dispensation such as the road to Rampton hospital. The County cannot respond to areas off the salting network in general, but in cases such as medical emergencies, then a request for help should be made.

The grit/sand mixture for bins is different to that used on roads, so it does not follow that a passing road gritter can refill bins. The County will respond to requests to refill bins but this must not be used for private pathways/drives. County Councillor Liz Yates offered to take with her any requests to refill bins.

Bags of salt were on offer by the County but not all Parishes took advantage of this.

37. ITEMS SUBMITTED BY BASSETLAW DISTRICT COUNCIL

(a) Bulk Refuse Collection Service – (Update from Mark Ladyman, Director of Community Services)

Councillor Mike Pugsley spoke on this issue first. External consultants have advised the Council that the bulk waste collections in the east and south of the District are not necessary and are unfair to those people of Bassetlaw who have to pay for the service. If the Council decided to stop this service then the cost of it (£65k) would be used to make the service available to everyone in Bassetlaw at a very reduced cost. A report went to Cabinet who agreed further consultation with all parties including those who do not have the free collection.

Mark Ladyman then gave a visual presentation on the bulk refuse collection service. This presentation covered the background to the service, facts and figures relating it (including the current costs to others for bulk collection and the income from it), a review of waste services 2009 together with a list of advantages and disadvantages of the service. The Cabinet Report – November 2009 was outlined and alternatives presented.

Mark Ladyman thanked everyone for listening and offered to answer any questions.

Questions were asked by representatives from the District Council and Parishes (including Parish Clerks).

The areas of concerns etc. raised by the questions:

- Can the scheme be extended to all of the Authority (approx 50,000 properties)?
- Equity issues – people in rural areas have to travel up to 10 miles to a dump site
- Fly tipping will increase
- The needs of the elderly need to be considered.
- Which other Authorities have been used in comparisons of service?
- Collections are on Saturdays – would it be cheaper to collect on weekdays?
- Extra £100,000 has been allocated to street cleaning in towns – rural areas suffering.
- Double taxation – emotional and important issue-Parish precept-rural areas subsidising urban areas.
- Why is recycling an issue with this collection?
- Many rural villages do not have this collection – e.g. Barnby Moor etc. so the possible £5 collection fee for all in lieu of the bulk collection would seem a good idea.
- What percentage of blue bin contents causes “contamination” of recycling loads?
- Dump sites - some will take mattresses, others won't.
- Rural areas do not get the same investment as other areas

Responses given:

- If the collection was extended to include all homes, the dump sites would have to be scrapped to be fair to all and this would have its own ramifications. These sites are managed by the County Council.
- Recycling is a Statutory Indicator and Bassetlaw is possibly the lowest performer in the East Midlands with Newark and Sherwood a close second. If there is 5% contamination, the loads from blue bins are sent back for landfill. The bulk waste is highly contaminated and so it all goes to landfill and thereby hits our recycling targets even more. If this trend continues, the District will ultimately be financially penalised which will have knock-on effects.
- This issue is not about subsidising any parts of the District, but to ensure that all services are available to everyone and dialogue between the Parishes and the Council is welcomed. The Council cannot support inequality.
- It is impossible to stop fly tipping but the Council try to remove fly tipping within 24 hours of it being reported.

- Weekday collections are not possible as extra vehicles would be necessary and staff would be needed.
- The County Council runs a permit scheme for the dump sites for domestic waste and these can be obtained free of charge. This then prevents domestic users being refused permission if for example they are using a vehicle that could be classed as commercial.

Councillor Terry Yates was invited to the table to respond further.

He emphasised that no decision has yet been made to stop the 6-weekly bulk waste collection. It was discussed at the last Cabinet meeting, and the mischievous use of information by some councillors and the local MP has created a situation where people believe that the service is being removed and that is not true. Many villages do not get this service and the issue needs to be challenged in order to move on. Cabinet has promised to consult all stakeholders and tonight's views are welcomed. Councillor Yates asked the parish members present to go back to their Councils, update them with the situation outlined tonight and report back any ideas to improve the service which will be welcomed.

Ideas to improve the service are welcomed but the Council has to be seen to be doing the right thing and offer the same service for all. Consultation is key and all views are welcome.

In response to a question from a member of the audience who stated that £100,000 had been allocated to street cleaning in the towns, nothing to rural areas, Councillor Yates pointed out that the rural areas were given £50,000 last year on top of their concurrent grant and £50,000 was also proposed in this year's budget to rural areas. Councillor Yates pointed out that both urban and rural areas were treated the same with the money being based on population.

AGREED that:

1. The report be noted.
2. Parishes continue to consult with the Council on the bulk waste collection issue.

(b) Update on Cash Collection Options (Verbal update by Andrew Burton, Head of Revenues and Customer Services)

The Head of Revenues and Customer Services introduced himself and presented an update on cash collection options, excluding A1 Housing collections.

Overall, in excess of £100m is collected in various ways. Direct Debit is the biggest preferred option but payments are accepted by post, internet payments and by telephone using credit/debit cards. Cash payments at Worksop and Retford Town Halls will stop after 31st March 2010. Cash payments will be transferred to post offices and pay points and villagers will be able to pay cash at local pay points.

Things are changing but the One Stop Shops will remain open and together with the usual services on offer, they will receive payments by alternative methods to cash. The Council already knows who pays by cash from records of transactions and some 12,000 leaflets will be distributed to inform them of the changes together with businesses who pay by cash.

There were no questions asked.

AGREED that the report be noted.

- (c) Corporate Draft Equality Scheme – (presentation by Steve Brown, Senior Manager, Support Services)

Details were given of the Statutory background that requires the District Council to produce a Corporate Equality Scheme. Parish Councils will be consulted as part of this process. Some details were also given regarding the Bassetlaw Community and the needs of special groups within it.

AGREED that the report be noted.

SECTION B - ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

38. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other business to be discussed the Chairman closed the meeting.

MINUTES FOR ACTION AND IMPLEMENTATION SHEET

PARISH COUNCIL LIAISON GROUP

17/02/10

FROM: Senior Democratic Services
Officer

TO: SSSM = Senior Manager Support Services

The following decisions are brought to your attention for action by the appropriate officers within your Service:

37. ITEMS SUBMITTED BY BASSETLAW DISTRICT COUNCIL

(a) Bulk Refuse Collection Service

AGREED that:

(2) Parishes continue to consult with the Council on the bulk waste collection issue.

PARISH COUNCILS LIAISON GROUP

Wednesday, 14th July 2010

OUTSTANDING MINUTES LIST

Members please note that the updated positions are shown in bold type following each item.
(SSSM = Senior Support Services Manager)

<u>Min. No.</u>	<u>Date</u>	<u>Subject</u>	<u>Decision</u>	<u>Officer Responsible</u>
18(i)	14.10.09	Future of Safer Neighbourhood Groups	Agreed that the Community Safety Co-ordinator be invited to a future meeting to discuss the work of the Council's Community Safety Unit	SSSM

The Community Safety Co-ordinator be invited to a future meeting when the future direction of the Safer Neighbourhood Groups is known

LOCAL DEVELOPMENT FRAMEWORK UPDATE July 2010

The Core Strategy Document

The second formal stage in the consultation on the Council's Core Strategy is now complete and we are currently beginning to consider the responses received.

Many of you will have attended the series of events that we held specifically for Parish Councils around the District. I am pleased to say that the feedback from these has been very positive. There were, however, two comments to the effect that Parish Councillors had not received relevant information from their Clerks until some way into the six-week consultation period. I would, therefore, like to take this opportunity to suggest that, where necessary, Council's discuss their internal mechanisms for passing on information relating to the LDF process as, clearly, we have little control over what happens to information once it is posted out at the beginning of the consultation period.

We are, as I said at the events, mindful of the fact that not all Parish Council meetings fall conveniently for consultation deadlines so are, of course, happy to receive formal responses beyond the closing date or for Members to come and meet with Officers if required.

Following this consultation we will pull together, into a single document, all representations submitted and make them available to the public. We will use the comments us, together with the results of any new research, to produce a 'Pre-Submission' document. This will be what the Council believes to be a 'sound' or final version of the Core Strategy, which we must consult on for a further six weeks. Major changes to the Pre-Submission version will only be made in exceptional circumstances and, should this be the case, will be consulted on again. We aim to produce this document by the Autumn.

Following the six-week Pre-Submission consultation, the Core Strategy will be formally submitted to the Secretary of State, ready for examination in public by an independent Planning Inspector. He/she will then test both the legal compliance of the Core Strategy and its 'soundness' in relation to national planning requirements. Anyone who has made representations on the Core Strategy will have a right to speak at the Examination and, at the Pre-Submission stage, we will be asking all respondents to inform us if they wish to do so. The Inspector, however, has the final say on which matters he/she will consider. Written representations carry equal weight and will also be considered by the Inspector.

Once the Examination is closed, and the Inspector's Report received by the Council, it is expected that the Core Strategy will be adopted (and replace the Local Plan) by Spring 2011 at the latest.

Site Allocations Document

As many of you will already be aware, the Core Strategy does not allocate new sites for development (be that for e.g. housing; employment; or retail). Such sites are set out in the Site Allocations Document. Work on this will begin in earnest shortly and you will all be consulted on the proposed methodology for selecting potential development sites, as well as on the 'long list' of sites. This process is likely to take at least 12 months from start to finish.

Should you have any further queries, please contact Richard Schofield (Planning Policy and Conservation Manager), on 01909 533403 or by email to richard.schofield@bassetlaw.gov.uk .