



BDC
Councillor Community
Grants
Application Pack
2009/10

For Office Use:

Date Received:

Application Number:

GUIDELINES FOR THE COUNCILLOR COMMUNITY GRANTS APPLICATION

The aim of Bassetlaw District Council when awarding grants is:

'To provide general grant support to the community that will benefit the socio-economic culture and environment of Bassetlaw.'

Councillor Community Grants:

- Each District Councillor is allocated a small budget for activities within their electoral ward.
- Grants are awarded to community activities within Bassetlaw District, which will benefit the community or ward area.
- The Council will consider grant applications for activities that fall under the following categories: sports; culture and heritage; environment and sustainability; social welfare; and community.
- Unsuccessful applicants will be unable to reapply to the Councillor Community Grants scheme in the same year.
- Applications will only be accepted once the activity has been discussed with the ward member of Bassetlaw District Council.

Funding for the following, are unlikely to be considered:

- Activities which cover an area that is the primary responsibility of another funding agency
- Additional funding from Bassetlaw District Council
- Activities that do not support Bassetlaw residents
- Activities that promote religious belief or political activities
- Civic events
- Expenses that have already been incurred or retrospective funding

ELIGIBILITY CRITERIA FOR COUNCILLOR COMMUNITY GRANTS

- 1. The activity must be located within the Bassetlaw District or be of significant benefit to people living in Bassetlaw.**
- 2. The application should demonstrate:**
 - A need for the activity
 - A need for financial assistance
 - Local Community support
 - Local benefit in line with Bassetlaw District Council corporate strategies
 - Measurable benefit
 - Environmental sustainability
- 3. The application should address at least one of the following issues:**
 - Sports
 - Environment and sustainability
 - Social welfare
 - Community
 - Culture and heritage
- 4. Applications that address the Council's corporate priorities or the priorities outlined in the Community Strategy for Bassetlaw are more likely to be successful in their bid for funding. The priorities are as follows:**
 - Clean and Green
 - Safe and Strong
 - Jobs and Enterprise
 - Efficient and Effective

ABOUT THE APPLICATION

1. Who is the main contact for this application?

Title

First Name

Surname

Organisation and position held in that organisation (if applicable)

Contact Address

	Postcode

Daytime telephone number

E-mail address

2. Who are you?

Please tick the boxes that apply

Community group/society

Private
Individual

Company limited by guarantee

Registered Charity

Charity
registration number

Parish Council

Other

3. Are you or your organisation:

Local to Bassetlaw

Other

National

4. How much are you asking for and what will you spend the money on?

5. Please tell us why your application is needed and who will benefit?

6. Who is your Ward Councillor that will support this application?

Councillor:	Signature:	Date:
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7. For the Councillor to Complete:

Agreed Amount:

Cheque Payable To:

Return Cheque To: Councillor Grant Recipient Direct

DECLARATION

Please sign the following declaration:

I am authorised to sign this application on behalf of my organisation or myself. I can confirm that the information I have provided on this form is correct.

Signed

Printed

We will only be able to process your application if you complete the whole form and enclose the correct documentation. Failure to do so will result in your application being returned.

Please return this completed form to your Ward Councillor or Members Support, Bassetlaw District Council, Queen’s Buildings, Potter Street, Worksop, Notts. S80 2AH.