



BASSETLAW
DISTRICT COUNCIL
NORTH NOTTINGHAMSHIRE

BASSETLAW ENTERPRISE BOARD

AGENDA

Meeting to be held in
the Council Chamber,
Town Hall, Retford,
on
Monday, 26th April 2010
at
6.30 p.m.

(Please note time and change of venue)

**(Please turn off mobile telephones during meetings - In case of emergency
Members can be contacted on the Council's mobile telephone)**

Bassetlaw - Serving North Nottinghamshire

District Council Offices, Potter Street, Worksop, Notts. S80 2AH

BASSETLAW ENTERPRISE BOARD

Membership 2009/2010

Councillors W. Graham, K. H. Isard, D. R. Pressley, A. Rhodes, C. Wanless

Substitute Members: Any Member

Co-opted Members: Mr. P. Elliott
Mrs. F. Hazlehurst
Mr. A. Mitchell
Mr. S. Raison

Quorum: 2 Members

Lead Officer for this Meeting

Mr. R. Wilkinson - Ext. 3230

Administrator for this Meeting

Mrs. S. Symcox - Ext. 3254

BASSETLAW ENTERPRISE BOARD

MONDAY, 26TH APRIL 2010

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS
(Members' and Officers' attention is drawn to the attached notes and form)
 - (a) Members
 - (b) Officers
3. MINUTES OF MEETING HELD ON 15TH MARCH 2010 * (pages 1-4)

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None

Other Decisions

None

Exempt Information Items

The press and public are likely to be excluded from the meeting during the consideration of the following items in accordance with Section 100A(4) of the Local Government Act 1972.

SECTION B - ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None

Other Decisions

4. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES *
 - (a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board (pages 5-10)
 - (b) New Applications
 - (i) New Application 2011, attending 6.40pm (pages 11-27)
 - (ii) New Application 2004, attending 7.00pm (pages 29-45)
 - (iii) New Application 2009, attending 7.20pm (pages 47-69)
 - (iv) New Application 2012, attending 7.40pm (pages 71-90)
 - (v) New Application 2014, attending 8.00pm (pages 91-111)
 - (vi) New Application 2013, attending 8.20pm (pages 113-144)
5. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

* Report attached

NOTES:

1. The papers enclosed with this Agenda are available in large print if required.
 2. Copies can be requested by contacting us on 01909 533249 or by email:
sue.symcox@bassetlaw.gov.uk
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DECLARATION OF INTERESTS

HOW TO USE THIS FORM

There are now only two types of Declaration of Interest:

Level 1 – Personal)	Details can be found in the Councillors Code of Conduct which is contained in the Council's Constitution (a summary is printed below)
Level 2 – Personal and Prejudicial)	

Upon receipt of the attached form you will need to enter the name and date of the Committee and your own name. By looking at the Agenda you will no doubt know immediately which Agenda Items will require you to make a Declaration of Interest.

Fill in the Agenda Item number in the first column of the form.

Enter the subject matter and any explanations you may wish to add in the second column.

In the third column you will need to enter **either** level 1 if you are declaring a personal interest, **or** level 2 if you are declaring a personal and prejudicial interest.

The form must then be signed and dated. Please remember that if during the actual meeting you realise that you need to declare an interest on an additional Agenda Item number please simply amend the form during the meeting.

The form must be handed into the Committee Administrator at the end of the meeting.

NB. The following is a summary prepared to assist Members in deciding at the actual meetings their position on INTERESTS it is not a substitute for studying the full explanation regarding INTERESTS, which is contained in the Council's Constitution and the Code of Conduct for Councillors, which is legally binding.

Members and Officers are welcome to seek, **PREFERABLY WELL IN ADVANCE** of a meeting advice from the Council's Monitoring Officer on INTERESTS.

Personal Interests

May relate to employment or business interests
May relate to property interests
May relate to contents
May relate to interests in other bodies
OR if a decision on the matter to be discussed:
MIGHT REASONABLY BE REGARDED AS AFFECTING (A MEMBER OR OFFICER) TO A GREATER EXTENT THAN OTHER COUNCIL TAX PAYERS, RATEPAYERS OR INHABITANTS OF THE AUTHORITY'S AREA, the well being or financial position of himself, a relative or a friend or any employment, business, interest, etc. of such a person.

Prejudicial Interests

A Member with a personal interest **ALSO** has a prejudicial interest if a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members judgement of the public interest.
(Note – there are special provisions which may exclude the above provisions in certain circumstances.)

Action to be Taken – Personal Interests

Must disclose to the meeting
- existence of the interest
- the nature of the interest

Action to be Taken – Personal and Prejudicial Interests

Must:-
- declare existence and nature
- withdraw from the room
- not seek improperly to influence a decision on the matter.
(Note – there are some exceptions when acting in a scrutiny capacity.)

DRAFT

BASSETLAW ENTERPRISE BOARD

Minutes of the meeting on Monday 15th March 2010 at Retford Town Hall

Present:

Councillor K H Isard (Chairman):
Councillors D R Pressley, A Rhodes, C Wanless
Mr P Elliott, Mr S Raison

Officers in attendance: S Symcox and R Wilkinson

39. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor W Graham and Mrs F Hazlehurst.

40. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by Officers.

41. MINUTES OF THE MEETING HELD ON 1ST FEBRUARY 2010

RESOLVED that the Minutes of the meeting held on 1st February 2010 be approved.

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decision

42. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 1093 – Paragraphs 1 and 2
Agenda Item No 4(b)(ii) – New Application 2000 – Paragraphs 1 and 2
Agenda Item No 4(b)(iii) – New Application 2002 – Paragraphs 1 and 2
Agenda Item No 4(b)(iv) – New Application 1070 – Paragraphs 1 and 2

Agenda Item No 4(b)(v) – New Application 2006 – Paragraphs 1 and 2
Agenda Item No 4(b)(vi) – New Application 2005 – Paragraphs 1 and 2

SECTION B – ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

43. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES

(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance available for award of grants for 2009/10 is £6,070.46.

RESOLVED that

- (1) the progress report be received.
- (2) if an application does not proceed due to the applicant(s) unable to match fund, that they be referred to Business Link for help and advice.

(b) New Applications

(i) Application No 1093

An application for financial assistance was considered by the Board toward the cost of 2 fridges, racking, security cameras, electronic till, laptop/printer, stationery and advertising to establish a new and second-hand fishing tackle business in Retford, creating self employment for the applicant and create one additional full-time and one additional part-time post once established.

Following consultation with the Board, the Chairman

RECOMMENDED

- (1) To award a grant of £925 toward the cost of 2 fridges, racking, security cameras, electronic till, laptop/printer, stationery and advertising providing that evidence of payment is submitted for at least £1,850.
- (2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(ii) Application No 2000

An application for financial assistance was considered by the Board toward the cost of IT equipment, furniture, stationery and advertising to establish a process measurement and control business based at The Turbine, Shireoaks, creating self employment for the applicant and create an additional full-time post once established.

Following consultation with the Board, the Chairman

RECOMMENDED

(1) To award a grant of £1,500 toward the cost of IT equipment, furniture, stationery and advertising providing that evidence of payment is submitted for at least £3,000.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(iii) Application No 2002

An application for financial assistance was considered by the Board toward the cost of a cooker & hob, potato oven, 2 under-counter fridges, griddle, 2 x microwave ovens, crockery & utensils, tables & chairs, kitchen units, stationery and advertising to establish a tearoom in Dunham-on-Trent, creating self employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED

(1) To award a grant of £1,500 toward the cost of a cooker & hob, potato oven, 2 under-counter fridges, griddle, 2 x microwave ovens, crockery & utensils, tables & chairs, kitchen units, stationery and advertising providing that evidence of payment is submitted for at least £3,000.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(iv) Application No 1070

An application for financial assistance was considered by the Board toward the cost of a laptop/printer, website/advertising/signage, office furniture, laser receiver attachment to excavator and stationery to establish a construction business in South Leverton, creating self employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

(v) Application No 2006

An application for financial assistance was considered by the Board toward the cost of office furniture, security cameras, paint etc (shop), business cards and advertising to establish a computer repair service in Worksop, creating self employment for the applicant and creating two additional full-time posts once established.

Following consultation with the Board, the Chairman

RECOMMENDED

(1) To award a grant of £1,500 toward the cost of office furniture, security cameras, paint etc (shop), business cards and advertising providing that evidence of payment is submitted for at least £3,000.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(vi) Application No 2005

An application for financial assistance was considered by the Board toward the cost of a high visibility KTM armoured waterproof all weather suit & waterproofs, rear panniers, 2-way radios (3), video production software DVD & SD cards, onbike camera system & net book computer, Garmin Zumo waterproof bike 660 sat nav plus mounting bracket & socket, website/advertising and stationery, to establish a motorcycle training business in Lound, creating self employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

44. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.