



BASSETLAW

DISTRICT COUNCIL
NORTH NOTTINGHAMSHIRE

BASSETLAW ENTERPRISE BOARD

AGENDA

Meeting to be held in
the Council Chamber,
Town Hall, Retford,

on

Monday, 7th June 2010

at

6.30 p.m.

(Please note time and change of venue)

**(Please turn off mobile telephones during meetings - In case of emergency
Members can be contacted on the Council's mobile telephone)**

Bassetlaw - Serving North Nottinghamshire

District Council Offices, Potter Street, Worksop, Notts. S80 2AH

BASSETLAW ENTERPRISE BOARD

Membership 20010/11

Councillors W. Graham, K. H. Isard, D. R. Pressley, Mrs S Toms, C. Wanless

Substitute Members: Any Member

Co-opted Members: Mr. P. Elliott
Mrs. F. Hazlehurst
Mr. A. Mitchell
Mr. S. Raison

Quorum: 2 Members

Lead Officer for this Meeting

Mr. R. Wilkinson - Ext. 3230

Administrator for this Meeting

Mrs. J. Hamilton - Ext. 3146

BASSETLAW ENTERPRISE BOARD

MONDAY, 7TH JUNE 2010

AGENDA

1. NOMINATIONS FOR ELECTION OF CHAIRMAN
2. NOMINATIONS FOR ELECTION OF VICE-CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS
(Members' and Officers' attention is drawn to the attached notes and form)
 - (a) Members
 - (b) Officers
5. MINUTES OF MEETING HELD ON 26TH APRIL 2010 * (pages 1-4)

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None

Other Decisions

None

Exempt Information Items

The press and public are likely to be excluded from the meeting during the consideration of the following items in accordance with Section 100A(4) of the Local Government Act 1972.

SECTION B - ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None

Other Decisions

6. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES *
 - (a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board (pages 5-8)
 - (b) New Applications
 - (i) New Application 2012, attending 6.40pm (pages 9-28)
 - (ii) New Application 2018, attending 7.00pm (pages 29-50)
 - (iii) New Application 2020, attending 7.20pm (pages 51-67)
 - (iv) New Application 2017, attending 7.40pm (pages 69-93)
 - (v) New Application 2019, attending 8.00pm (pages 95-115)

7. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

* Report attached

NOTES:

1. The papers enclosed with this Agenda are available in large print if required.
 2. Copies can be requested by contacting us on 01909 533146 or by email:
julie.hamilton@bassetlaw.gov.uk
-

DECLARATION OF INTERESTS

HOW TO USE THIS FORM

There are now only two types of Declaration of Interest:

Level 1 – Personal)	Details can be found in the Councillors
)	Code of Conduct which is contained in
)	the Council's Constitution (a summary is
Level 2 – Personal and Prejudicial)	printed below)

Upon receipt of the attached form you will need to enter the name and date of the Committee and your own name. By looking at the Agenda you will no doubt know immediately which Agenda Items will require you to make a Declaration of Interest.

Fill in the Agenda Item number in the first column of the form.

Enter the subject matter and any explanations you may wish to add in the second column.

In the third column you will need to enter **either** level 1 if you are declaring a personal interest, **or** level 2 if you are declaring a personal and prejudicial interest.

The form must then be signed and dated. Please remember that if during the actual meeting you realise that you need to declare an interest on an additional Agenda Item number please simply amend the form during the meeting.

The form must be handed into the Committee Administrator at the end of the meeting.

NB. The following is a summary prepared to assist Members in deciding at the actual meetings their position on INTERESTS it is not a substitute for studying the full explanation regarding INTERESTS, which is contained in the Council's Constitution and the Code of Conduct for Councillors, which is legally binding.

Members and Officers are welcome to seek, PREFERABLY WELL IN ADVANCE of a meeting advice from the Council's Monitoring Officer on INTERESTS.

Personal Interests

May relate to employment or business interests
May relate to property interests
May relate to contents
May relate to interests in other bodies
OR if a decision on the matter to be discussed:
MIGHT REASONABLY BE REGARDED AS AFFECTING (A MEMBER OR OFFICER) TO A GREATER EXTENT THAN OTHER COUNCIL TAX PAYERS, RATEPAYERS OR INHABITANTS OF THE AUTHORITY'S AREA, the well being or financial position of himself, a relative or a friend or any employment, business, interest, etc. of such a person.

Action to be Taken – Personal Interests

Must disclose to the meeting
- existence of the interest
- the nature of the interest

Prejudicial Interests

A Member with a personal interest ALSO has a prejudicial interest if a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members judgement of the public interest.
(Note – there are special provisions which may exclude the above provisions in certain circumstances.)

Action to be Taken – Personal and Prejudicial Interests

Must:-
- declare existence and nature
- withdraw from the room
- not seek improperly to influence a decision on the matter.
(Note – there are some exceptions when acting in a scrutiny capacity.)

DRAFT

BASSETLAW ENTERPRISE BOARD

Minutes of the meeting on Monday 26th April 2010 at Retford Town Hall

Present:

Councillor K H Isard (Chairman):
Councillors W Graham, D R Pressley, A Rhodes, C Wanless
Mr A Mitchell

Officers in attendance: S Symcox and R Wilkinson

45. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr S Raison.

46. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by Officers.

47. MINUTES OF THE MEETING HELD ON 15TH MARCH 2010

RESOLVED that the Minutes of the meeting held on 15th March 2010 be approved.

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decision

48. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 2011 – Paragraphs 1 and 2

Agenda Item No 4(b)(ii) – New Application 2004 – Paragraphs 1 and 2

Agenda Item No 4(b)(iii) – New Application 2009 – Paragraphs 1 and 2

Agenda Item No 4(b)(iv) – New Application 2012 – Paragraphs 1 and 2

Agenda Item No 4(b)(v) – New Application 2014 – Paragraphs 1 and 2

SECTION B – ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

49. REPORT(S OF THE DIRECTOR OF COMMUNITY SERVICES

(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that there was a slight underspend for the award of grants in 2009/10 of £3,645.46 which will be carried forward to give a total award of grants for 2010/11 of £27,745.46.

The Economic Development Manager advised that an applicant had made a comment that although there were name boards placed around the table, they did not know who people were.

RESOLVED that

- (1) the progress report be received.
- (2) that in future Members of the Board introduce themselves to candidates.

(Councillor A Rhodes joined the meeting at this point).

(Councillor W Graham left the meeting at this point).

(b) New Applications

(i) Application No 2011

An application for financial assistance was considered by the Board toward the cost of a variety of tables, chairs and advertising to establish an events venue utilising a walled garden in Gringley-on-the-Hill creating self-employment for the applicant and creating one full-time post and one part-time post once established.

Following consultation with the Board, the Chairman

RECOMMENDED

(1) To award a grant of £1,500 towards the cost of a variety of tables, chairs and advertising which have a value of £10,000 providing evidence is submitted for at least £3,000.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(ii) Application No 2004

An application for financial assistance was considered by the Board toward the cost of instore security, signage, shop fitting and security shutter in establishing a gents and ladies outfitters in Worksop which has created self-employment for the applicant and creating two additional full-time posts once established.

Following consultation with the Board, the Chairman

RECOMMENDED

(1) To award a grant of £2,500 toward the cost of instore security, signage, shop fitting and security shutters, providing that evidence of payment is submitted for at least £5,000.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(Councillor D R Pressley left the meeting at this point).

(iii) Application No 2009

An application for financial assistance was considered by the Board toward the cost of a variety of equipment (power pack, stihl saw, cement mixer etc) and advertising to establish a construction and garden services business in Carlton-in-Lindrick creating self-employment for the applicants.

Following consultation with the Board, the Chairman

RECOMMENDED

(1) To award a grant of £1,295 toward the cost of a variety of equipment (power pack, still saw, cement mixer etc) and advertising providing that evidence of payment is submitted for at least £2,590.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

(iv) Applicant No 2012

The applicant did not attend.

(v) Application No 2014

An application for financial assistance was considered by the Board toward the cost of advertising (including web site and uniforms), commercial oven, various catering items and IT in establishing a hand-made cake business in Carlton-in-Lindrick creating self employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

(vi) Application No 2013

An application for financial assistance was considered by the Board toward the cost of computer equipment, camera, website and marketing to establish a business designing and

manufacturing high quality gifts for babies and new parents including a 'nappy cake' in Worksop creating self employment for the applicant.

(1) To award a grant of £777 toward the cost of computer equipment, camera, website and marketing providing that evidence of payment is submitted for at least £1,554.

(2) The award be conditional upon a progress update being provided by the applicant in six, twelve and eighteen months time, and the applicant paying the £3.50 consumer search fee.

50. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.